



MEMORANDUM

To: Crime Control and Prevention District Board

From: Kim Tiehen, Director of Strategic Financial Engagement

Date: June 9, 2026

Reference: Consider approval of a resolution approving the FY 2026-2027 Crime Control and Prevention District budget, providing for administrative adjustments, and providing for amendments and adoption by the Coppell City Council.

Introduction:

The purpose of this item is to request approval of a resolution formalizing how the Crime Control and Prevention District Fund budget may be administered and amended. The resolution also formalizes how the CCPD budget may be administered during the fiscal year.

After adoption by the City Council, the City Manager or designee would have authority to transfer part or all of any unencumbered appropriation balance among accounts within the approved CCPD budget. This authority is consistent with the City's current budget administration practices which are provided by Section 7.04 (D) of the Coppell City Charter and helps ensure the CCPD budget can be managed efficiently without changing the total approved budget.

Background

The Crime Control and Prevention District is governed by Chapter 363 of the Texas Local Government Code. In Coppell, the voting members of the City Council also serve as the voting members of the CCPD Board.

The CCPD receives funding from the authorized portion of the municipal sales tax and uses those funds for lawful crime control and prevention purposes. State law requires the CCPD Board to adopt an annual budget and submit it to the City Council for approval.

Because the same elected officials serve as both the CCPD Board and the City Council, administrative changes within the CCPD Fund have historically been managed through the City's regular budget administration process. The proposed resolution formalizes this practice and strengthens documentation of the Board's intent.

The resolution would:

- Adopt the FY 2026-2027 CCPD budget and submit it to the City Council for consideration and adoption.
- Authorize the City Manager or designee, after City Council adoption, to transfer unencumbered appropriation balances among accounts within the approved CCPD budget.
- Provide that the CCPD budget may be amended after the fiscal year begins with approval by both the CCPD Board and the City Council.
- Ratify and approve FY 2025-2026 actual expenditures as lawful expenditures and deem the FY 2025-2026 budget amended.
- Include standard severability, repeal language, and effective date provisions.

Benefits to the Community

The CCPD Fund supports public safety and crime prevention activities that contribute to Coppel’s quality of life.

Approving this resolution strengthens transparency, accountability, and continuity in the administration of CCPD funds. It provides a clear framework for staff, City leadership, and future Board members while preserving the Board’s oversight of the CCPD budget.

The resolution does not change the purpose of the CCPD Fund or expand how CCPD revenues may be used. It confirms the annual budget, clarifies administrative authority, and aligns the amendment process with state law, City Charter, and City practice.

Legal Review:

The resolution was recommended and prepared by the City Attorney.

Fiscal Impact:

No direct fiscal impact currently.

Recommendation:

The Strategic Financial Engagement Department recommends approval of the resolution.