



## MEMORANDUM

**To:** Mayor and City Council

**From:** Jamie Brierton, Capital Programs Administrator  
Mike Garza, P.E., Director of Public Works

**Date:** December 9, 2025

**Reference:** Consider approval of awarding contract to C&J's Designs and Solutions of East Texas, LLC; for sidewalk maintenance in various locations throughout the City of Coppell; utilizing TIPS contract #22010701; in the amount of \$2,499,999.25; as provided for in the ¼ Cent Infrastructure Maintenance Fund, fund balance; and authorizing the City Manager to sign any necessary documents.

### 2040: Sustainable Government

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#### Introduction:

The purpose of this agenda item is to request approval of awarding contract to C&J's Designs and Solutions of East Texas, LLC; for sidewalk maintenance in various locations throughout the City of Coppell; utilizing TIPS contract #22010701; in the amount of \$2,499,999.25; as provided for in the ¼ Cent Infrastructure Maintenance Fund, fund balance.

#### Background:

To ensure excellent and well-maintained city infrastructure, the citizens of Coppell authorized the use of the ¼ Cent Infrastructure Maintenance Fund for the maintenance and reconstruction of streets and sidewalks. This agenda item will award the sidewalk portion of the annual pavement repair program. The street and alley repair contract will come at a later date. The City will use this funding to address sidewalk needs in three phases:

- Repair requests currently in the work order system
- Sidewalk locations identified from the condition assessment inspection
- Sidewalk violations documented in the 2016 ADA Transition Plan

C&J's Design and Solutions of East Texas, LLC has extensive experience with municipal infrastructure work, including previous street, alley, and sidewalk replacement projects for the City of Coppell. Their past performance demonstrates their ability to complete this project within the available budget and scheduled timeframe. Staff also compared the TIPS contract pricing to pricing from our other qualified vendors and confirmed that it provides the best overall value for the City.

This contract includes sidewalk maintenance at various locations throughout the City. Work will consist of full-depth sidewalk replacement, barrier-free ramp installation, and crosswalk improvements. The contractor will also be responsible for all necessary traffic control and work-zone coordination.

This contract will allow the City to address all resident-requested sidewalk repairs currently in the system, ensuring timely response to reported concerns. In addition, it positions us to be proactive in neighborhoods by repairing sidewalks identified through our assessments, helping prevent future hazards and improving walkability across the community.

Following approval of the contract, the contractor and City staff will coordinate with residents, businesses, and the school community to inform them of the project scope and anticipated start date. Throughout construction, staff and the contractor will provide regular updates to affected properties to help minimize disruptions.

**Benefit to the Community:**

Repairing these sidewalks enhances community safety, improves accessibility, improves neighborhood walkability and appearance, and ensures proactive, cost-effective maintenance of public infrastructure.

**Legal Review:**

The Procurement Division has reviewed the documents and determined that this is an appropriate method of contracting with the vendor.

**Fiscal Impact:**

The fiscal impact of this agenda item is \$2,499,999.25, as provided for in the ¼ Cent Infrastructure Maintenance Fund, fund balance.

**Recommendation:**

The Public Works Department recommends approval of this contract.