



MEMORANDUM

To: Mayor and City Council

From: Mike Land, City Manager

Date: May 10, 2022

Reference: Discussion regarding the process of designating a Mayor Pro Tem and City Council Committee assignments.

Introduction:

As required by Section 3.05 of the Home Rule Charter, City Council elects a councilmember to be Mayor Pro Tem annually following either each regular city election or runoff election if such occurs. In addition, the Mayor assigns liaisons to regional committees and school boards.

City Council will be making a determination to designate a Mayor Pro Tem and assign committees on the regularly scheduled City Council meeting May 24, 2022.