



## MEMORANDUM

**To:** Mayor and City Council

**From:** Kent Collins, P.E., Director of Public Works

**Date:** October 9, 2018

**Reference:** Contract Award for Water Meter Lids and Boxes

**2030:** Sustainable City Government, Goal 3  
Excellent and Well-maintained City Infrastructure and Facilities

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### General:

- We received 5 bids.
- The lowest qualified bidder was Core and Main in the amount of \$271,550.000
- This is to purchase approximately 8000 water meter lids and boxes to supplement the advanced meter project.

### Introduction:

This agenda item is being presented for approval to award a material purchase contract to Core & Main for the purchase of water meter lids and boxes.

### Analysis:

On September 25, 2018, the city received 5 bids for the purchase of 8000 water meter lids and boxes to supplement the advanced water meter project. As meters are being replaced, new lids and/or boxes will need to be replaced as well. Core and Main was the lowest qualified bidder. We currently have a contract for the purchase of these material with Core and Main, however we were able to secure a lower price through the bidding process. The existing contract will be expired, and we will enter into a new contract with Core and Main with the new pricing upon Council approval. In going out for bids and receiving the new pricing, we will save approximately 26% or \$96,000.

### Legal Review:

The City's standard purchasing contract has been reviewed by legal periodically, with changes made as requested.

### Fiscal Impact:

The fiscal impact of this Agenda item is \$271,550.00 as provided for in the bond proceeds.

**Recommendation:**

The Public Works Department recommends approval of this contract with Core & Main.