



City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas
75019-9478

Minutes Library Board

Thursday, May 9, 2024

7:00 PM

255 E. Parkway Blvd.

Martha Garber
Board Chair

Mathew Ittoop
Board Vice Chair

Anne Diamond
Board Member

Frank Gasparro
Board Member

Patricia Graziano
Board Member

Carla Madrigal
Board Member

Haridas Radhakrishnan
Board Member

Elizabeth A. Mink
Alternate Member

Manisha N. Pagedar
Alternate Member

Neel Mavalli
Youth Advisor

Anika Varadharajan
Youth Advisor

Notice is hereby given that the Library Advisory Board of the City of Coppell, Texas, met in the 2nd Floor Conference Room at 255 E. Parkway Boulevard at 7:00 p.m.

Regular Session (Open to the Public)

1. Call to Order

The meeting was called to order by Library Board Chair Martha Garber at 7:01 p.m.

Also present were Library Board Vice Chair Mathew Ittoop; Board Members Anne Diamond, Haridas Radhakrishnan, Alternate Members Elizabeth Mink and Manisha N. Pagedar; and Youth Advisor Anika Varadharajan.

Library Board Members Frank Gasparro and Patricia Graziano and Youth Advisor Neel Mavalli were absent.

Staff in attendance were Library Supervisors Amy Pittman-Hassett and Morgan Pritchett; Assistant Director of Community Experiences Adam Richter; Librarians Jennifer Franz and Emily Plagen; Library Technician Usha D'Silva; and Administrative Services Coordinator Laurie Arnold.

2. Citizen's Appearance

This agenda item provides an opportunity for citizens to address the Board or Commission on any matter. Anyone wishing to address the Board or Commission should register prior to the start of the meeting. There is a two (2) minute time limit for each citizen to speak, additional time may be granted by the Board or Commission.

The Board or Commission is not permitted to take action on any subject raised by a speaker during Citizens' Appearance.

None.

3. Approval of Minutes from April 11, 2024

Board Member Haridas Radhakrishnan moved to approve the Minutes from April 11, 2024 as amended with the corrected spelling of Youth Advisor Anika Varadharajan's in the Call to Order. Board Member Anne Diamond seconded the motion. The motion carried by unanimous vote.

4. Review and discuss Library Board Goals and Objectives

Board Chair Martha Garber reviewed the Library Advisory Board's Goals and Objectives:

1. Participate in the implementation of the Library's Strategic Plan
 - a. Library services reflect the Coppel community and its many facets
 - b. Library services and information are conveniently accessible to all
 - c. Library maintains a healthy network of partners through the Coppel community
 - d. Library services are provided in an effective and sustainable manner
2. Support and promote the Friends of the Coppel Public Library
3. Promote the Library by active individual participation in Library programs, outreach and community events
 - a. Attend Library programs and Council meetings
 - b. Represent the Library Board at City and civic events
 - c. Actively use social media to market Library activities

5. Adult Services Presentation

Adults Services Librarians Jennifer Franz and Emily Plagens and Library Technician Usha D'Silva reviewed the programs, statistics, and changes planned for the coming year in the Adult Services Department.

Library of Things now includes a blu ray player, a drill set, a karaoke machine, a children's audio book player, and an additional telescope. The team is reviewing future additions to the collection.

Ebook and eaudio book collections have expanded due to increasing demand. The Consortium of libraries within CloudLibrary continues to grow offering more materials to patrons.

Interlibrary Loans, items borrowed from other libraries for Coppell patrons, is currently transitioning to a new vendor through the Texas State Archives Commission.

Current ongoing programs include: Got Books, Mindfulness, Coppell Writer' Group, Mahjong, Puzzle Swap, and Puzzle Competitions.

Additional programs include the Community Builders, formerly the Cultural Committee. Staff members work with community members to promote diversity and inclusion. Meet Your Neighbor Program, has become the hallmark of that effort. Held several times a year, Meet Your Neighbor highlights a different segment of the Coppell population each session.

With the success of several small business programs, the team is planning more in the future.

Additional future programs include: Bees in Your Backyard, Tuesday Morning Craft or Book Club, Barbie Anniversary Party, Texas Plant Tales, and Summer Reading Club.

For the Library's 50th Anniversary, the Adult Services Team will host Decades Trivia, a Community Builders Program with many of Coppell's longtime residents, a 50-book Adult Reading Challenge with 50th Anniversary T-shirt as a special prize for completion, a Decades Party in the Fall and several "READ" posters that are currently showcased throughout the Library.

Pathways Students, in collaboration with the Coppell Independent School District, have come to the Library twice a week for several years to learn practical job training.

6. Youth Advisor Reports

Youth Advisor Anika Varadharajan reviewed her work with Teen Librarian, Kai Robert, on the Asian American Pacific Island Heritage Month display. She plans to continue to work with the Teen Librarians over the Summer to help increase teen involvement in the Library.

7. Friends of the Coppell Public Library Report

Alternate Member Elizabeth Mink reviewed the activities of the Friends of the Coppell Public Library.

The Annual Big Book Sale will be held on November 22 - 24, 2024.

The Friends approved funds to:

- Replace three little libraries; volunteers will pick up donated books to stock them.
- Purchase gifts for library staff in honor of National Library Week
- Purchase three replacement power banks

The Friends voted to approve:

- The current slate of Friends Officers approved in May meeting
- 50th Anniversary prizes
- Consider selling t-shirts at the Library

- Pending vote on the design for the 50th Anniversary Envelope for the Stamp Cancellation

The next Friends Meeting will be on Monday, May 27, 2024.

8. Library Manager's Report

Library Supervisor Morgan Pritchett reviewed library operations, programs, and events.

Library statistics, including gate count, new account registrations, room reservations and program attendance continue an upward trend. Circulation and in-person assistance are slightly down year over year.

The City Attorney is currently reviewing several documents which will be presented to the Library Board in future meetings.

Upcoming Library programs include: Bees in Your Backyard, and Let's Play Mahjong.

The Library's 50th Anniversary Celebration and Summer Reading Kickoff will be held at Town Center Plaza on May 18th from 9:45am- 12:00pm. Speakers will review the Library's history; take note of its present; and give a vision for its future. Summer reading logs will be available at the Library to start Summer Reading 2024.

9. Adjournment

There being no further business before the Library Advisory Board, the meeting was adjourned at 8:04 p.m.

Martha Garber, Library Board Chair

ATTEST:

Laurie A. Arnold, Administrative Services Coordinator