

## ARTICLE 2-1. - LIBRARY BOARD

## Sec. 2-1-1. - Creation.

There is hereby created and established for the city a library board composed of seven regular members and two alternate members appointed by the city council. Each member shall be a qualified voter in the city and shall have been a resident of the city for at least 12 months preceding the date of appointment.

(Ord. No. 95708; Ord. No. 2004-1086, § 1, 9-28-04; Ord. No. 2005-1093, § 1, 2-8-05)

## Sec. 2-1-2. - Term; vacancies.

- A. Members of the library board shall be appointed for two year terms. Members shall serve at the pleasure of the city council.
- B. All vacancies on the board shall be filled by a majority vote of the city council for the remainder of the unexpired term within 30 days after the vacancy occurs.
- C. The members of the board shall serve without pay, but shall be entitled to reimbursement for necessary expenses incurred in the performance of their duties when approved by the city council.
- D. The members of the board shall have advisory powers only and shall not be deemed to be public officials or agents of the city.

(Ord. No. 95708; Ord. No. 2002-994, § 1, 5-14-02)

## Sec. 2-1-3. - Officers.

- A. The board shall annually elect from their membership a chairman, vice-chairman and a secretary for one year terms of office, or until their successors are elected.
- B. In the event of a vacancy in the office of chairman, the vice-chairman shall assume the duties of the chairman until the next regular meeting of the board, at which time the board shall elect a new chairman.
- C. In the event of a vacancy in the office of vice-chairman or secretary, the chairman may appoint a board member to temporarily assume the duties of that office until the next regular meeting, at which time an election will be held to fill any such vacancy.

(Ord. No. 95708; Ord. No. 2010-1251, § 1, 5-11-10; Ord. No. 2011-1273, § 1, 2-22-11)

## Sec. 2-1-4. - Meetings.

- A. The board shall meet in regular sessions at the times established by the rules and regulations adopted by the board and approved by the city council. The board shall hold such special meetings as shall be called by the chairman, or upon written request of at least two members of the board or at the request of the city council.
- B. Five members of the board shall constitute a quorum for the purpose of transaction of business, and no action of the board shall be valid or binding unless adopted by an affirmative vote of four or more members of the board unless authorized by the laws of the state of Texas.
- C. All meetings require a quorum of five voting members. A voting member is defined as a regular member who

has been appointed by council or by an alternate member who is standing in to constitute a quorum. Youth advisors shall not be voting members of the board.

- D. The board shall submit to the city council a copy of the minutes of each regular and special meeting with a list of any members absent from such meetings.
- E. If a board member is absent for three consecutive regularly scheduled meetings, or if a board member is absent for 25 percent of the regularly scheduled meetings within a 12-month period, the position shall be declared vacant and the vacancy shall be filled for the remainder of the unexpired term by the city council within 30 days after the vacancy occurs.
- F. Abstention. Should any member of the library board choose to abstain from voting on any question before the library board, where no declared conflict of interest exists, the abstention shall be recorded as an affirmative vote in favor of the motion pending before the library board in the official minutes of the City of Coppell.

(Ord. No. 95708; Ord. No. 2003-1054, §§ 1, 5, 10-28-03; Ord. No. 2014-1399, § 1, 10-28-14)

Sec. 2-1-5. - Powers and duties.

The board shall have the following powers and perform the following duties:

- A. Abide by applicable ordinances of the City of Coppell and follow the rules and regulations prescribed by the city council for the conduct of its business.
- B. Adopt bylaws governing board actions, proceedings, and deliberations, subject to approval by the city council.
- C. Act in an advisory capacity to the city council, city manager and library director in matters pertaining to library services.
- D. Promote library services to the community and cooperate with other governmental agencies and civic groups in the advancement of library services.
- E. Review and/or recommend policies to govern the operations of the library.
- F. Assist in interpreting the policies and functions of the library department to the public.
- G. Review the effectiveness of library services with the library director.
- H. Assist in long-range planning and give input for improvement and expansion of library services and facilities and review and make recommendations to the city council regarding the library's master and five-year plans.
- I. Unless deferred, provide annual library board reports to the city council regarding its goals and objectives and its input for future library services.

(Ord. No. 95708; Ord. No. 2014-1399, § 1, 10-28-14)

Sec. 2-1-6. - Reserved.