



MEMORANDUM

To: Mayor and City Council

From: Josh Littrell, Interim Director of Enterprise Solutions

Date: March 26, 2024

Reference: Consider approval to purchase Backup Services from Unique Digital - Converge Technology Solutions, DIR contract #DIR-TSO-4299 in the amount of \$674,730.00, as budgeted, and authorizing the City Manager to sign any necessary documents.

2040: Apply “Smart City” Approach to Resource Management

Introduction:

Unique Digital, a Converge Technology Solution will provide maintenance and service for this Software as a Service (SaaS) backup solution.

Background:

The City of Coppell has been using an on-premise hardware backup solution that is nearing the end of life. This SaaS backup solution will provide us with immutable and encrypted data storage that resides in multiple regional data centers across the country and isolated from our network with built-in ransomware protection. This also adds Microsoft 365 backup capability to protect our email, SharePoint and OneDrive data.

Multiple vendors were evaluated, and this solution was chosen as the best solution based on the service features, usability, value, and overall cost. This cost factors in credit for our current hardware trade-in and is moving to a subscription model without a hardware investment to allow for flexibility.

The total 5-year cost of this agreement would be \$674,730.00. That is a total price of \$665,000.00 with a .85% interest rate for committing to a 5-year agreement that will be paid off in 4 years. That will result in savings of over \$150,000.00 from the year-to-year annual fee.

Benefit to the Community:

Approval of this item will result in providing all employees with the security and services needed to provide services effectively.

Procurement Review:

This agenda item was reviewed by the Purchasing Division and determined to be an appropriate method of contracting for this service.

Fiscal Impact:

The total fiscal impact of this purchase is \$674,730.00 payable over four years with the first-year payment of \$100,000 included in the current Enterprise Solutions budget. The remainder will be funded from the fund balance of the General Fund.

Recommendation:

The Enterprise Solutions Department recommends approval of this item.