



City of Coppell, Texas

255 Parkway Boulevard
Coppell, Texas
75019-9478

Meeting Agenda

City Council

Tuesday, September 26, 2017

6:00 PM

Council Chambers

KAREN HUNT
Mayor

NANCY YINGLING
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-FLORES
Place 2

MARVIN FRANKLIN
Place 6

WES MAYS
Place 3

MARK HILL
Place 7

MIKE LAND
City Manager

Notice is hereby given that the City Council of the City of Coppell, Texas will meet in Regular Called Session at 6:00 p.m. for Executive Session, Work Session will follow immediately thereafter, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 Parkway Boulevard, Coppell, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppell reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Work Session (Open to the Public) 1st Floor Conference Room
 - A. Discussion regarding Old Town Coppell Signage.
 - B. Discussion regarding Teen Alcohol First Time Offender Program.
 - C. Discussion regarding the Regional Trail Connections to Rail Stations Project.
 - D. Discussion regarding the City of Coppell Communication Plan.
 - E. Discussion regarding Agenda Items.

Attachments: [Old Town Coppell Signage Memo.pdf](#)
[Teen Alcohol Diversion Memo.pdf](#)
[Communication Plan Update 2017.pdf](#)

Regular Session

3. **Invocation** 7:30 p.m.

4. **Pledge of Allegiance**

5. Swearing in of Deputy City Managers.

6. Presentation of the John Ivey Higher Standards Award to Mayor Karen Hunt.
Attachments: [2017 John Ivey Award Recipients.jpg](#)

7. Consider approval of a proclamation naming Tuesday, October 3, 2017, as "National Night Out" and requesting City Council support and endorsement of National Night Out festivities; and authorizing the Mayor to sign.
Attachments: [Proclamation.pdf](#)

8. Consider approval of a proclamation naming October 7, 2017, as "Arbor Day;" and authorizing the Mayor to sign.
Attachments: [Proclamation.pdf](#)

9. **Citizens' Appearance**

10. **Consent Agenda**

- A. Consider approval of the minutes: September 12, 2017.
Attachments: [City Council Minutes - 2017-09-12.pdf](#)

- B. Consider approval of adopting the FY 2017-2018 Council Goals and Staff Work Plan.
Attachments: [Memo.pdf](#)
[FY 17-18 Council Work Plan.pdf](#)

- C. Consider approval of Change order number one in the amount of \$70,947.10 to NEMA 3 Electric, Inc.; for the installation of fiber optic cables and network equipment for the Utility Division SCADA project; for a total award of \$93,813.10; as budgeted in the Utility Operations Capital funds; and authorizing the City manager to sign any necessary documents.
Attachments: [Scada CO Memo.pdf](#)
[Scada CO Exhibit.pdf](#)

[Scada CO Proposal.pdf](#)

- D. Consider approval of consulting contract with Holmes Murphy and Associates for employee benefits consulting, wellness services and other related benefit programs in the amount of \$105,000 annually, which is a continuation of current fees, as budgeted and authorizing the City Manager to sign all necessary documents.

Attachments: [Memorandum FY2017-18.pdf](#)

[Consulting Contract FY2017-18.pdf](#)

[Addendum FY2017-18.pdf](#)

- E. Consider approval of contract for the renewal for third party claims administration services with UMR, Inc. in the amount of \$187,758 as budgeted and authorizing the City Manager to sign all necessary documents.

Attachments: [Memorandum FY2017-18.pdf](#)

[Contract FY2017-18.pdf](#)

- F. Consider approval of a renewal policy for fully insured organ transplant coverage with AIG-National Union Fire Insurance in the amount of \$56,252.16 as budgeted and authorizing the City Manager to sign all necessary documents.

Attachments: [Memorandum FY2017-18.pdf](#)

[Proposal FY2017-18.pdf](#)

- G. Consider approval of the renewal contract for the procurement of Life, Accidental Death and Dismemberment (AD&D) and Long-Term Disability (LTD) with Prudential Financial in the amount of \$272,989.18 as budgeted and authorizing the City Manager to sign all necessary documents.

Attachments: [Memorandum FY2017-18.pdf](#)

[Contract FY2017-18.pdf](#)

- H. Consider approval of an Interlocal Cooperation Agreement between the North Central Texas Council of Governments (NCTCOG) and City of Coppell for a Regional Trail Connections to Rail Stations Project; and authorizing the Mayor to sign.

Attachments: [Memo.pdf](#)

[Map.pdf](#)

[Interlocal Cooperation Agreement.pdf](#)

End of Consent Agenda

11. PUBLIC HEARING:
Consider approval of Case No. S-1029R-LI, Mechanical Garage (Northlake 635 Business Center, Lot 3, Block D), a rezoning from S-1029-LI (Special Use Permit 1029-Light Industrial) to S-1029R-LI

(Special Use Permit 1029 Revised-Light Industrial) to amend the SUP conditions and site plan to allow the relocation and expansion of car repair facility to a total of 8,734 square feet, to be located in Suite 160, 1203 Crestside Drive, at the request of Anvant Vista II, LLC, being represented by Tho Lo.

Attachments: [Cover Memo.pdf](#)
[Staff Report.pdf](#)
[Site Plan.pdf](#)
[Ordinance 297-A-66.pdf](#)

12.

PUBLIC HEARING:

Consider approval of Case No. PD-240R4R2-HC, North Gateway Plaza, a zoning change request from PD-240R4R-HC (Planned Development-240 Revision 4 Revised-Highway Commercial) to PD-240R4R2-HC (Planned Development-240 Revision 4 Revision 2-Highway Commercial), to revise the Concept Plan for an approximate 41,000 square foot commercial development (a fitness center) on 5.3 acres of property located north of S.H. 121, approximately 420 feet west of N. Denton Tap Road, at the request of Gateway, Ltd, being represented by Don Harrelson, Baird, Hampton & Brown Engineers.

Attachments: [Cover Memo.pdf](#)
[Staff Report.pdf](#)
[CONCEPT SITE PLAN.pdf](#)
[CONCEPT LANDSCAPE PLAN.pdf](#)
[TREE SURVEY.pdf](#)
[CONCEPT ELEVATION.pdf](#)
[EXTERIOR ELEVATION MATERIALS.pdf](#)

13.

Consider and authorize City Manager to negotiate and execute a Purchase and Sale Agreement, and any necessary agreements and instruments related thereto, for the purchase of Lot 1R, Block A of the Wilson-Kirkland-Minyard Addition, approximately .72 acres of land; and authorize the Mayor to execute any acknowledgements.

Attachments: [Wilson Family Trust - Memorandum.pdf](#)
[Wilson Family Trust - Purchase and Sale Agreement .pdf](#)
[Wilson Family Trust - Special Warranty Deed .pdf](#)
[Wilson Family Trust - Deed Restriction.pdf](#)

14. **City Manager Reports - Project Updates and Future Agendas**

15. **Mayor and Council Reports**

Report by Mayor Hunt regarding upcoming events.

16. **Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**
- A. North Texas Council of Governments - Mayor Pro Tem Nancy Yingling
 - B. North Texas Commission - Councilmember Marvin Franklin
 - C. Historical Society - Councilmember Cliff Long
17. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Adjournment

Karen Selbo Hunt, Mayor

CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 22nd day of September, 2017, at _____.

Christel Pettinos, City Secretary

PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals makes requests for these services forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Vivyon V. Bowman, ADA Coordinator or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.