



MEMORANDUM

To: Mayor and City Council

From: Jamie Brierton, Capital Programs Administrator
Mark Daniels, Interim Fire Chief
Mike Garza, P.E., Director of Public Works

Date: April 14, 2026

Reference: Consider approval of an Amendment to the Master Agreement with Gallagher Construction Services, for the construction management of Fire Station 3 in the amount of \$257,000.00, to be funded from the Facilities Infrastructure Maintenance Fund, assigned fund balance; and authorizing the City Manager to sign any necessary documents.

2040: Sustainable Government

Introduction:

This agenda item is to consider approval of an Amendment to the Master Agreement with Gallagher Construction Services, for the construction management of Fire Station 3 in the amount of \$257,000.00, to be funded from the Facilities Infrastructure Maintenance Fund, assigned fund balance.

Background:

Gallagher Construction Services has a Master Agreement with the City of Coppel. Each new construction project requires a separate contract amendment to be executed. At this stage of the Fire Station 3 project, it is advantageous to include program management and owner's representation through the construction. Gallagher has already assisted in the selection of the Construction Manager at Risk process, value engineering, budgeting and final drawings leading into the construction phase. Gallagher's scope also includes field visits and oversight during construction.

Past projects have been successful, including Fire Station 4 & 5, with this format.

Benefit to the Community:

The construction of Fire Station 3 will increase the safety of the community and the Fire personnel that are housed there.

Legal Review:

This is an amendment to a Master Services Agreement, that was previously reviewed by the City Attorney

Fiscal Impact:

The fiscal impact of this Agenda Item is \$257,000.00 to be funded from the Facilities Infrastructure Maintenance Fund assigned fund balance; then reimbursed in accordance with the approved reimbursement resolution of a proposed bond issue.

Recommendation:

The Public Works & Fire Departments recommend approval of this amendment.