



## MEMORANDUM

**To:** Mayor and City Council

**From:** Ashley Owens, City Secretary

**Date:** July 25, 2023

**Reference:** Consider accepting the resignation of Megan Forbes from the Smart City Board.

**2040:** Sustainable Government

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### **Introduction:**

The purpose of this agenda item is to accept the resignation of Megan Forbes from the Smart City Board.

At this time, the City Secretary's Office recommends leaving the position vacant and filling the position during the annual appointment process in the Fall. The position expires December 31, 2023.

**Benefit to the Community:** The vacant position will allow for a new volunteer to join for a full two-year term in January 2024.

**Legal Review:** N/A

**Fiscal Impact:** N/A

**Recommendation:** Staff recommends accepting the resignation.