



MEMORANDUM

To: Mayor and City Council

From: Brad Reid, Director of Parks and Recreation

Date: January 9, 2018

Reference: Consider award of a bid from Professional Turf Products, L.P., through Buyboard Contract No. 529-17, for five (5) pieces of mowing/maintenance equipment: two (2) Toro 3100D Reelmaster mowers, Toro 5510 Reelmaster mower, Toro 5800 MultiPro Spray Rig and a Toro 1750 MultiPro Spray Rig, in the combined amount of \$208,442.96, as budgeted, and authorizing the City Manager to issue the necessary purchase orders.

2030: Sustainable City Government: Excellent and Well-Maintained City Infrastructure and Facilities

General Information:

- 4 units to be replaced have reached the end of their service life.
- The one additional unit is purposed to enhance service delivery to the Community.
- Funding is included in the FY 2017-18 budget.
- Contract pricing obtained through Buyboard cooperative purchasing program. Contract No. 529-17.

Introduction:

In an effort to operate a clean, efficient and reliable fleet, Fleet Services sets an initial life expectancy on all vehicles and equipment introduced into the fleet. During its service life, each vehicle and piece of equipment is subject to close monitoring of unit availability, operating cost, accumulated miles/hours, condition, obsolescence and the ability to perform required tasks. Replacements are based on the results of those observations.

Analysis:

The units being replaced have reached the point in their service life where it has been determined that replacement is prudent. To reduce downtime, maximize efficiency and productivity and provide a solid platform from which to operate, the units have been carefully selected with the Parks and Recreation department and Fleet Services working closely together. Consequences of not funding these purchases include decreased vehicle and equipment availability, increased operating costs and

reduced service levels to our internal customers and to the community.

Legal Review:

Agenda item did not require legal review

Fiscal Impact:

The fiscal impact is \$208,442.96

Recommendation:

The Parks and Recreation Department recommends approval of this item.