

PROCLAMATION

WHEREAS, Donna Jenkins was hired at the City of Coppell on April 24, 1989, as an Administrative Secretary, and has held various titles until promoted to Assistant Director of Human Resources on October 9, 1995; and

WHEREAS, Donna has played an instrumental role in the development of the City's Human Resources Department from a two person operation, to managing the day-to-day activities of the Human Resources staff with responsibilities over the areas of payroll, benefits administration, workers comp, staffing and personnel administration; and

WHEREAS, Donna was responsible for developing the City's management, supervisory and administrative/clerical training programs; and

WHEREAS, Donna has been very effective in her role of facilitating the issues between management and employees; and

WHEREAS, Donna has lived the department's mission of "providing a human approach to human concerns."

NOW, THEREFORE, I, Karen Selbo Hunt, Mayor of the City of Coppell, do hereby proclaim March 26, 2013 as

"DONNA JENKINS APPRECIATION DAY"

IN WITNESS THEREOF, I have set my hand and caused the seal of the City of Coppell to be affixed this _____ day of March 2013.

Karen Selbo Hunt, Mayor

ATTEST:

Christel Pettinos, City Secretary