



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes City Council

Tuesday, August 13, 2024

5:30 PM

Council Chambers

**WES MAYS**  
Mayor

**KEVIN NEVELS**  
Mayor Pro Tem

**JIM WALKER**  
Place 1

**RAMESH PREMKUMAR**  
Place 5

**BRIANNA HINOJOSA-SMITH**  
Place 2

**BIJU MATHEW**  
Place 6

**DON CARROLL**  
Place 3

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

**Present** 8 - Wes Mays; Jim Walker; Brianna Hinojosa-Smith; Don Carroll; Kevin Nevels; Ramesh Premkumar; Biju Mathew and Mark Hill

Also present were Deputy City Managers Traci Leach and Kent Collins, City Attorney Bob Hager, and City Secretary Ashley Owens.

The City Council of the City of Coppell met in Regular Session on Tuesday, August 13, 2024, at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

**1. Call to Order**

Mayor Wes Mays called the meeting to order, determined that a quorum was present and convened into the Work Session at 5:32 p.m.

**2. Work Session (Open to the Public) 1st Floor Conference Room**

- A. Discussion regarding agenda items.
- B. Discussion on City Council's 2024-2025 Fiscal Year Budget.

**Presented in Work Session**

**Regular Session**

Mayor Wes Mays adjourned the Work Session at 7:04 p.m. and convened into

the Regular Session at 7:30 p.m.

**3. Invocation 7:30 p.m.**

Sumesh Jacob with First United Methodist Church gave the Invocation.

**4. Pledge of Allegiance**

Mayor Wes Mays led the audience in the Pledge of Allegiance.

**5. Citizens' Appearance**

Mayor Wes Mays asked for those who signed up to speak:

1) Thomas Burrows, 138 Wynnpage, spoke in regards to street lights not working.

**6. Consent Agenda**

**A.** Consider approval of the Minutes: July 22, 2024, July 23, 2024, and July 29, 2024.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through E be approved. The motion passed by an unanimous vote.**

**B.** Consider approval of Change Order #1, in the amount of \$30,000, to Entrust One Custodial Services contract, at Coppell Arts Center; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through E be approved. The motion passed by an unanimous vote.**

**C.** Consider approval of Change Order #1, in the amount of \$30,000, to Andy Frain Security Services contract, at Coppell Arts Center; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through E be approved. The motion passed by an unanimous vote.**

**D.** Consider approval to purchase PC's from Dell Marketing LP, DIR contract# DIR-TSO-3763 for replacement of existing PC's as provided in the Enterprise Solutions Replacement Fund in the amount of \$180,497.68; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Don Carroll, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through E be approved. The motion passed by an unanimous vote.**

- E. Consider approval and adoption of the City of Coppell Investment Policy.

A motion was made by Councilmember Don Carroll, seconded by Councilmember Brianna Hinojosa-Smith, that Consent Agenda Items A through E be approved. The motion passed by an unanimous vote.

**End of Consent Agenda**

7. Consider approval of a maximum proposed tax rate of \$0.46222 for the 2024 tax year and to set the Public Hearings on the budget and proposed tax rate for the regularly scheduled City Council Meeting on August 27, 2024, at 7:30 p.m.

Director of Strategic Financial Engagement Kim Tiehen gave a presentation to City Council.

A motion was made by Mayor Pro Tem Kevin Nevels, seconded by Councilmember Don Carroll, to approve the agenda item. The motion passed by an unanimous vote.

8. **City Manager Reports, Project Updates, Future Agendas, and Direction from Work Session**

City Manager Mike Land gave the following updates:

Utility Billing Kiosk out of service – We have had recent instances of the kiosk malfunctioning and “spitting” the check back out. This type of malfunction poses a number of risks for our customers, so we are working with our vendor to either repair or replace the equipment.

Utility Billing, Library and Facilities staff members are preparing the Library Book Drop for the acceptance of water bill payments. Beginning on Thursday, August 15, customers will be able to place their check payments in the Library Book Drop box in front of Town Center. Please do not insert cash in the Library Book Drop.

Utility Bill staff will work with Community Information Office staff to publicize this change.

S Belt Line –The contractor is installing the electrical service for the digital sign.

Woodhurst - All the water, sewer and storm drains have been installed. Street paving from Cul De Sac to Hillhaven is complete and sidewalks are being constructed.

DART – They completed the Freeport Parkway crossing and the Southwestern Crossing. They will be closing one lane on South Coppell road beginning 8/19.

FS #5 – The storm drain installation in Moore Rd. is complete and the roadway is back open. They are continuing onsite utility improvements.

9. **Mayor and Council Reports on Recent and Upcoming Events.**

Do you want to get involved in your community and make a difference? Apply to serve on one of the City of Coppell's Boards and Commissions! Learn more about the boards at [coppelltx.gov/boards](http://coppelltx.gov/boards). The application period will begin August 26th and go through September 20th.

**10. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Mayor Wes Mays reminded the audience to keep the family of Fort Worth Police Sergeant Billy Randolph, who was killed in the line of duty on Monday morning, in their prayers.

**11. Necessary Action from Executive Session**

There was no Executive Session.

**12. Adjournment**

There being no further business before this Council, the meeting adjourned at 7:43 p.m.

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Wes Mays, Mayor

ATTEST:

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Ashley Owens, City Secretary