



MEMORANDUM

To: Mayor and City Council

From: Kim Tiehen, Director of Strategic Financial Engagement

Date: April 9, 2024

Reference: A Resolution of the City of Coppel, Texas, amending the Master Fee Schedule by amending Chapter 15, Coppel City Code (Buildings), by Adding Section 12, to provide an exemption for payment of building fees for public funded educational institutions; and providing an effective date; and authorizing the Mayor to sign.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to present a Resolution for Council consideration that amends the Master Fee Schedule to exempt all publicly funded educational facilities located within Coppel city limits from City permit fees. The City of Coppel currently charges permit fees for educational institutions. There is no mechanism to exempt fees for these institutions at this time, but this amendment to the Master Fee Schedule, if approved, will now allow staff to remove permit fees for all public funded educational institutions located within the city limits of Coppel.

Background:

While Coppel is served primarily by Coppel Independent School District, there are several other publicly funded educational entities serving our community, all of which would qualify for the exemption of building fees. Coppel Independent School District (CISD) recently approved a bond election that will include improvements to every school located in Coppel over the next five years. As CISD began applying for permits, a request was made to waive permit fees. Since there is currently no mechanism for staff to waive permit fees, this amendment to the Master Fee Schedule will authorize staff to omit permit fees from any permits submitted for public funded educational institutions.

Benefit to the Community:

The City values the partnership with the school districts that serve Coppel and understands the value they bring to the community. This amendment will alleviate one financial burden the school districts currently face with their publicly funded budgets.

Legal Review:

The City Attorney drafted this amendment.

Fiscal Impact:

The exact amount of permit fees for all improvements is unknown.

Recommendation:

Staff recommends approval of the Resolution to amend the Master Fee Schedule.