



MEMORANDUM

To: Mayor and City Council

From: Traci Leach, Deputy City Manager

Date: September 24, 2024

Reference: Consider approval of an Ordinance of the City of Coppel, Texas, reappointing a Presiding Municipal Judge of the Coppel Municipal Court of Record No. 1 of the City of Coppel, Texas; authorizing the City Manager to execute an engagement agreement.

2040: Foundation of Sustainable Government

Introduction:

This item is presented for Council consideration and approval of an Ordinance to re-appoint a Presiding Judge for the Coppel Municipal Court for another two (2) year term, ending September 30, 2026. Hon. Sandra White is currently serving as Presiding Judge. **There are no changes to the terms of employment proposed for the new two-year agreement.**

Background:

Chapter 5 of the Code of Ordinances outlines the Council's responsibilities related to the Municipal Court. One of those duties is to appoint a Presiding Judge and any Alternate Judges to administer the work of the Court. Judges are appointed for a term of two years and must be licensed attorneys, in good standing in Texas, a citizen of the United States, a resident of the State of Texas, and have two or more years' experience in the practice of law in this state.

Judge White's agreement is set to expire September 30, 2024. Judge White would like to serve another term.

Legal:

The City Attorney has reviewed the Ordinance.

Fiscal Impact:

Municipal Judge services are budgeted in the General Fund. The actual impact is dependent upon annual workload.

Recommendation:

Staff recommends approval of the Ordinance to reappoint Hon. Sandra White as Presiding Judge for the Coppell Municipal Court of Record.