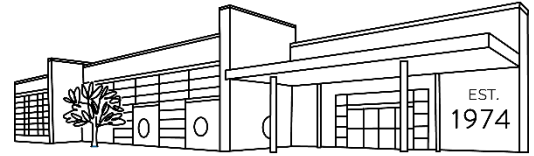


## MEMORANDUM



COZBY LIBRARY AND COMMUNITY COMMONS

**TO:** Library Advisory Board  
**FROM:** Alexis Wellborn, Library Manager  
**DATE:** Monday, January 6, 2025  
**SUBJECT:** January 2025 Library Manager's Report

Good afternoon, Board members.

Our next Board meeting is scheduled for Thursday, January 9. Please join us in the 2nd Floor Conference Room at Town Center, 255 E Parkway Blvd at 7:00 p.m.

### Library Statistics

Detailed data will be shared at the meeting on Thursday.

### Manager's Report

-The Parking Lot arrows were repainted on January 2<sup>nd</sup>. Several new directional arrows were added to highlight the path for the book return and exiting the staff parking lot.

-Patron laptops will be refreshed this quarter. Library Leadership has been in contact with our kiosk vendor, who will custom-build our new kiosk based on the new laptops we purchased. I will update you when we are closer to the receipt date.

- The Toddler Room Doors have been replaced. The new grid pattern disperses the weight of the doorframe. The new doors close much more slowly and are safer for little ones.

-Our Noon Year's Eve party was a big hit with 223 attendees. Thank you to all the families who came out to celebrate the New Year with us. I'd also like to thank Friends of the Library and Board Member, Frank Gasparro, for bringing his grandchildren to the event. I can tell they had fun with the crafts and noisemakers.

-The new monitor in Study Room F was installed. New, engraved, touch panel buttons have been installed.

### Upcoming Library Events

Alcohol Ink Landscapes

January 13, 2025, 6:30 PM - 8:00 PM

This class will include different techniques and applications, as well as practice in using your new skill. No experience is required, and all supplies are provided. For adults 18 and up. Registration is required.

Trivia Night

January 16, 2025, 6:30 PM - 8:00 PM

Grab your trivia squad for an evening of friendly competition! Our four rounds of questions will cover a variety of topics, from pop culture to literature, science, and more! Prizes will be awarded to the top team at the end of the night. Please keep teams to six members or fewer. For adults 18 and older.

Let's Learn About Competitive Robotics

January 22, 2025, 5:00 PM - 7:00 PM

How can gears and code become a functioning robot? Teens going into 6th -12th grade are invited to learn from FTC robotics award winning team members. Teens will learn how robots are built and will get to interact with a robot! Teens will also learn about the world of competitive robotics and how to find or start a team.

Lunar New Year Family Fun Night

January 28, 2025, 6:30 PM - 7:30 PM

Happy Lunar New Year! Celebrate the year of the Snake at the library with stories, snacks, and crafts. This program is designed for families with young children. All ages are welcome.

The library's full calendar of events can be found at [cozbylibrary.librarymarket.com](https://cozbylibrary.librarymarket.com).

### **Library Board Goals & Objectives**

1. Participate in the implementation of the Library's Strategic Plan
  - a. Library services reflect the Coppell community and its many facets.
  - b. Library services and information are conveniently accessible to all.
  - c. Library maintains a healthy network of partners throughout the Coppell community.
  - d. Library services are provided in an effective and sustainable manner.
2. Support and promote the Friends of the Coppell Public Library
3. Promote the Library by active individual participation in Library programs, outreach, and community events.
  - a. Attend Library programs and Council meetings.
  - b. Represent the Library Board at City and civic events.
  - c. Actively use social media to market Library activities.

### **Our Vision**

The Cozby Library and Community Commons is the heart of the community where citizens are empowered to Imagine, Discover, Engage and Achieve in an environment that cultivates curiosity, collaboration, and creativity.

### **Our Mission**

We serve our community by helping our citizens develop their talents, acquire knowledge, embrace their passions, and fulfill their dreams.