



## MEMORANDUM

**To:** Mayor and City Council

**From:** Mike Garza, P.E., Assistant Director of Public Works - Engineering  
Kent Collins, P.E., Director of Public Works

**Date:** July 26, 2022

**Reference:** Consider approval for the additional purchase of Street Light Poles for the S. Belt Line Road Reconstruction project: from an existing contract with JB Electric for Roadway Illumination Poles; in the amount of \$164,340.00; and authorizing the City Manager to sign.

**2040** Pillar 0: Sustainable City Government  
Goal 3: Well-maintained City Infrastructure

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### General Information:

- For street reconstruction projects the City purchases Street Light Poles and LED Fixtures directly from the approved bidders under City's contract.
- For cost savings and to maintain consistency the City purchases and provides the Light Poles and LED Fixtures for installation to street reconstruction project contractors.
- The City advertised for bids on January 10, 2020 and received seven bids on January 28, 2020 for up to 4 additional one-year renewals.
- JB Electric Lighting and Design was the successful bidder for the light poles.
- Fixtures will be procured through a separate contract from this item.

### Introduction:

This item is to consider approval for the additional purchase of street light poles for the S. Belt Line Road Reconstruction project from JB Electric in the amount of \$164,340.00 for Roadway Illumination, funded from quarter-cent IMF fund balance, and authorizing the City Manager to sign.

### Analysis:

On January 28, 2020 the City opened seven bids for street light poles and fixtures. The bidders were not required to bid on both Street Light Poles and LED Fixtures but only the portions they chose. JB Electric Lighting and Design was the lowest bidder for street light poles and the City had been purchasing the Street Light Poles from JB Electric for the previous five years.

The lead time for poles is an estimated 18-22 weeks. The fixtures will be purchased as a standalone contract with City Manager authorization at a later date with a lead time of only 6-8 weeks.

**Legal Review:**

The Purchasing Department has reviewed the documents and determined that this is an appropriate method of contracting with these vendors. Standard purchasing documents are being utilized.

**Fiscal Impact:**

The fiscal impact of this Agenda Item is \$164,340.00, funded from ¼-cent IMF fund balance.

**Recommendation:**

The Public Works Department recommends approval of this purchase.