



MEMORANDUM

To: CRDC Board

From: Jessica Carpenter, Director of Community Experiences

Date: April 15, 2024

Reference: Consider approval of funding the remainder of the design of the Veterans Memorial project, in the amount of \$67,600.00, as provided for in the Coppell Recreation Development Corporation (CRDC) fund.

2040: **Foster an Inclusive Community Fabric**

Introduction:

The purpose of this agenda item is to consider approval of funding the remainder of the design of the Veterans Memorial project. The fiscal impact of this item is \$67,600.00 which is provided for in the Coppell Recreation Development Corporation (CRDC) assigned fund balance.

Background:

On September 12, 2023, City Council awarded a professional services agreement in the amount of \$186,761.00 to Olsson Studio for the design of the Veterans Memorial. In late February, City staff were notified that Olsson Studio had eliminated their entire landscape architecture division as well as all landscape architecture staff from their local DFW studio. This meant that the remaining portion of the Veterans Memorial design would need to shift out of state to another Olsson Studio office and project designer. After meeting with the new Olsson Studio contact, staff were not confident that the Veterans Memorial project design would receive the same level of attention to detail, local support, and engagement that had been previously provided. Staff feel it is critical to the success of the project to have access to a consultant who is accessible, engaged, and connected to the project.

With guidance from City Attorney, the agreement with Olsson Studio was terminated in early March. The amount of all invoices paid to Olsson Studio totaled \$90,837.57, leaving \$95,923.43 remaining of the original \$186,761.00 design budget approved by Council previously. The new professional services agreement with Samit Patel Design Studio is \$67,600.00.

The Community Experiences Department recommends that the remainder of the project design be awarded to Samit Patel Design Studio for his extensive expertise and experience on this project from its inception. This project is still on schedule for completion in May of 2025.

Benefit to the Community:

This project will provide a dedicated space in Coppell to honor the current and former service and sacrifice of military members and their loved ones.

Legal Review:

Item has been reviewed by legal.

Fiscal Impact:

The total fiscal impact of this agenda item is \$67,600.00 which is provided for in the Coppell Recreation Development Corporation (CRDC) assigned fund balance.

Recommendation:

The Community Experiences Department recommends approval of this item.