



## MEMORANDUM

**To:** City Council

**From:** Ashley Owens, City Secretary

**Date:** July 12, 2022

**Reference:** Discussion regarding Boards and Commissions attendance policy.

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**Introduction:**

This item is in response to the Work Session discussion held on May 24, 2022, regarding an update to the attendance policy for boards and commissions.

An ordinance has been drafted to present to City Council for their feedback and direction.