



MEMORANDUM

To: Mayor and City Council

From: Alexis Wellborn, Cozby Library Manager
Jessica Carpenter, Director of Community Experiences

Date: May 13, 2025

Reference: Consider approval of a purchase for the replacement of the Automatic Materials Handler (AMH) to Bibliotheca, in the amount of \$129,705.60 as budgeted in the General Fund; with contract pricing through Buyboard, Contract No. 739-24 and authorizing the City Manager to sign any necessary documents.

Introduction:

The purpose of this agenda item is to seek approval for purchasing a replacement Automatic Materials Handler (AMH) for the Cozby Library, from Bibliotheca in the amount of \$129,706.65 as budgeted in the General Fund, through Buyboard, Contract No. 739-24.

Background:

The current AMH was installed during the 2015 renovation of the Cozby Library and Community Commons. Over time, the AMH has become obsolete, needing more and more repair work as time goes on, which includes the physical rolling mechanisms as well as the outdated software. In its current state, it is not able to consistently meet the necessary demands for patrons and staff. Patrons utilize the machine through the external drive-through, while staff scan and sort items inside the building. With a new AMH, facility users can expect an expedited process for turning around books to be reshelfed. The purchase of this item includes a 5-bin Flex AMH System, 5 large bins, 2 self-check desktop units, onsite setup and configuration, shipping, and a one-year warranty.

Benefit to the Community:

The main benefit to the community that this purchase will provide is that there will be less interruption to core services offered by the library. Additionally, the AMH will continue to allow for a quick drive-through experience for patrons while allowing staff to get books back on the shelves expediently.

Legal Review:

This item has been reviewed by the City Attorney.

Fiscal Impact:

The fiscal impact of this item is \$129,705.60, as budgeted in the General Fund.

Recommendation:

The Community Experiences Department recommends approval of this item.