



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Meeting Agenda

### City Council

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Tuesday, April 26, 2022

5:30 PM

Council Chambers

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**WES MAYS**  
Mayor

**BRIANNA HINOJOSA-SMITH**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**JOHN JUN**  
Place 5

**DON CARROLL**  
Place 3

**BIJU MATHEW**  
Place 6

**KEVIN NEVELS**  
Place 4

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

Notice is hereby given that the City Council of the City of Coppel, Texas will meet in Regular Called Session at 5:30 p.m. for Work Session and Regular Session will begin at 7:30 p.m., and Executive Session will follow immediately thereafter, to be held at Town Center, 255 E. Parkway Boulevard, Coppel, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

As authorized by Section 551.127, of the Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology.

The City of Coppel reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.074, Texas Government Code - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Manager

**3. Work Session (Open to the Public) 1st Floor Conference Room**

- A. Discussion regarding agenda items.
- B. American Rescue Plan (ARP) Funds Update.
- C. Discussion regarding Homestead Exemption.
- D. Discussion regarding the Resolution for Social Media Guidelines.
- E. Discussion regarding the Attendance Policy and Citizen's Appearance.
- F. Discussion regarding Extended Hours for Cozby Library.
- G. Discussion regarding Arbor Brook Channel Restoration Project.

**Attachments:** [ARP Memo.pdf](#)

[ARP Council Prioritization.xlsx](#)

[Business Support Program Memo.pdf](#)

[Homestead Exemption Memo.pdf](#)

[Social Media Memo.pdf](#)

[Attendance Policy Memo.pdf](#)

[Extended Hours Memo.pdf](#)

[Arbor Brook Memo.pdf](#)

**Regular Session**

**4. Invocation 7:30 p.m.**

**5. Pledge of Allegiance**

**6. Citizens' Appearance**

**Proclamations**

- 7.** Consider approval of the Proclamation celebrating the month of May as "Pickleball Month", and authorizing the Mayor to sign.

**Attachments:** [Pickleball Proclamation.pdf](#)

- 8.** Consider approval of the Proclamation celebrating the month of May as "Asian Pacific American Heritage Month", and authorizing the Mayor to sign.

**Attachments:** [Asian Pacific American Heritage Proclamation.pdf](#)

- 9.** Consider approval of the Proclamation celebrating the month of May as "South Asian American Heritage Month", and authorizing the Mayor to sign.

**Attachments:** [South Asian American Heritage Proclamation.pdf](#)

**10. Consent Agenda**

- A.** Consider approval of Minutes: April 12, 2022.

**Attachments:** [CM 2022-04-12.pdf](#)

- B.** Consider approval of an Ordinance for PD-113R-SF-9, Pecan Valley, Lot 5, Block A, a zoning change request from PD-113-SF-9 (Planned Development-113-Single Family-9) to PD-113R-SF-9 (Planned Development-113 Revised- Single Family-9), reduce the rear yard setback to eighteen (18) feet eight (8) inches to allow for a building addition to support special accommodations for a disabled resident on 8,400 square feet lot of real property located at 416 Pecan Hollow Drive, and authorizing the Mayor to sign.

**Attachments:** [Ordinance Memo.pdf](#)

[Ordinance.pdf](#)

[Exhibit A - Legal Description.pdf](#)

[Exhibit B - Site Plan.pdf](#)

[Exhibit C - Floor Plan.pdf](#)

[Exhibit D - Elevations.pdf](#)

- C.** Consider approval of a Resolution adopting Social Media Best Practices & Guidelines for Elected and Appointed Officials; and authorizing the Mayor to sign.

**Attachments:** [Social Media Memo.pdf](#)

[Social Media Resolution.pdf](#)

[Social Media Best Practices.pdf](#)

- D.** Consider approval of a Resolution amending the Authorized Representatives with the public funds investment pool known as Texas Short Term Asset Reserve (TexSTAR) Fund; and authorizing the Mayor to sign.

**Attachments:** [TexSTAR Memo.pdf](#)

[TexSTAR Resolution.pdf](#)

- E.** Consider approval of a Resolution amending the Authorized Representatives with the Texas Local Government Investment Pool (TexPool); and authorizing the Mayor to sign.

**Attachments:** [TexPool Memo.pdf](#)

[TexPool Resolution.pdf](#)

- F.** Consider adoption of the Annual Investment Policy.

**Attachments:** [Investment Policy Memo.pdf](#)

[Investment Policy FY22.pdf](#)

[Investment Certificate.pdf](#)

- G.** Consider approval of a Resolution authorizing approval of a Project Specific Agreement (PSA); supplemental to the Master Interlocal Agreement between Dallas County and the City of Coppell; for Road and Bridge maintenance, repairs and improvements along Sandy Lake Road and Moore Road; and authorizing the Mayor to sign any documents.
- Attachments: [Memo.pdf](#)  
[Resolution.pdf](#)  
[Specific Project Agreement \(PSA\).pdf](#)
- H.** Consider approval of awarding Bid #Q-0322-03 to Entrust One Facility Services for cleaning and related services of 17 municipal buildings; for a four-month period beginning June 1, 2022; for \$157,158.24 as budgeted; and a 12-month period beginning October 1, 2022 for \$471,474.71; if budgeted; with options to renew an additional four (4), one-year terms; and authorizing the City Manager to sign any necessary documents.
- Attachments: [Memo.pdf](#)  
[Janitorial Evaluation Sheet.pdf](#)  
[Professional Services Agreement.pdf](#)
- I.** Consider approval of awarding a contract with Custard Construction for the standards and compliance upgrade to the Animal Services exterior kennel; in the amount of \$106,675.28; as budgeted in the Animal Services General Fund; and authorizing the City Manager to sign any necessary documents.
- Attachments: [Memo.pdf](#)  
[Exhibit.pdf](#)  
[Quote.pdf](#)

#### End of Consent Agenda

- 11.** PUBLIC HEARING:  
To receive public comment concerning the City of Coppell's guidelines, criteria and procedures for tax abatement agreements effective 2022 - 2024.
- Attachments: [Memo.pdf](#)  
[Public Hearing Notice.pdf](#)
- 12.** Consider approval of a Resolution adopting the guidelines and criteria for tax abatement agreements; and authorizing the Mayor to sign.
- Attachments: [Resolution Memo.pdf](#)  
[Resolution.pdf](#)
- 13.** City Manager Reports - Project Updates and Future Agendas
- 14.** Mayor and Council Reports

Report by the City Council on recent and upcoming events.

15. **Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**
  - A. Report on Carrollton/Farmers Branch ISD and Lewisville ISD - Councilmember Mark Hill
  - B. Report on Coppell ISD - Councilmember Kevin Nevels
  - C. Report on Coppell Seniors - Councilmember John Jun
16. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**
17. **Necessary Action from Executive Session**
18. **Adjournment**

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Wes Mays, Mayor

#### **CERTIFICATE**

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 22nd day of April, 2022, at \_\_\_\_\_.

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Ashley Owens, City Secretary

#### **PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION**

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).