



MEMORANDUM

To: Mayor and City Council

From: Molly Bujanda, Community Programs Manager

Via: Brad Reid, Director of Parks and Recreation

Date: August 27, 2019

Reference: Consider awarding a bid and entering into a contract with Core Construction, in the amount of \$377,650.00; for renovations to the Pavilion at Old Town; as budgeted in the CIP Fund, through the National Cooperative Purchasing Alliance Contract (NCPA); and authorizing the City Manager to sign any necessary documents

2030: Sustainable City Government Strategy: Excellent and Well-Maintained City Infrastructure and Facilities.

General Information:

- Permanent wind screen replacement included in the department five-year plan.
- September 25, 2018 the project was put out as a Request for Proposals (RFP) that outlined the need and high standard for aesthetics. Purchasing received zero responses with proposed solutions.
- Met with the architect responsible for much of the building design in the Old Town area, William Peck. Mr. Peck provided three design concepts, including the Sovereign Door, for consideration.
- May 14, 2019 discussed recommended options with City Council at Work Session.
- July 2019 received project specifications from the architect.
- August 2019 received pricing from CORE Construction

Introduction:

On May 14, 2019, the City Council directed staff to move forward with designs to improve the Old Town Pavilion that would significantly reduce the activity disruptions caused by high winds. Pricing and specifications have been sourced for the Sovereign Door option that was preferred by Council. This was also the staff recommendation for reasons related to appearance, maintenance and ease of use. This long-term solution will save staff time and provide a more desirable experience for rentals and community partnered events.

Analysis:

The Sovereign Door option will maintain the look and feel that is expected in the Old Town historic zone. Double siding will be added to some parts of the pavilion to save costs. Eight glass motorized folding doors will replace existing canvas shades. The automatic control features will allow staff to provide wind protection to groups that use the pavilions for rentals and partnered events. Completing this project during the winter season will be ideal timing to reduce the impact on community use of the space.

The Parks and Recreation Department is recommending award of a National Cooperative Purchasing Alliance Contract (NCPA) with Core Construction, in the amount of \$377,649.04 for renovations to the Pavilion at Old Town Square. This price accounts for half inch insulated glass recommended for cutting solar heat.

Legal Review:

Agenda item does not require legal review.

Fiscal Impact:

The fiscal impact of this agenda item is \$377, 649.04 as provided for in the Park Development Fees and CIP Funds.

Recommendation:

The Parks and Recreation Department recommends approval of this item.