



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Minutes City Council

Tuesday, October 23, 2018

5:30 PM

Council Chambers

KAREN HUNT
Mayor

CLIFF LONG
Mayor Pro Tem

BRIANNA HINOJOSA-SMITH
Place 2

NANCY YINGLING
Place 5

WES MAYS
Place 3

BIJU MATHEW
Place 6

GARY RODEN
Place 4

MARK HILL
Place 7

MIKE LAND
City Manager

Present 8 - Karen Hunt;Cliff Long;Brianna Hinojosa-Smith;Wes Mays;Gary Roden;Nancy Yingling;Biju Mathew and Mark Hill

Also present were City Manager Mike Land, Deputy City Managers Traci Leach and Noel Bernal, Deputy City Secretary Ashley Owens and City Attorney Shelby Pearcy.

The City Council of the City of Coppel met in Regular Called Session on Tuesday, October 9, 2018, at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

1. Call to Order

Mayor Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:30 p.m.

2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.087, Texas Government Code - Economic Development Negotiations.

Discussion regarding economic development prospects north of Airline and west of Denton Tap.

Discussed under Executive Session.

3. Work Session (Open to the Public) 1st Floor Conference Room

Mayor Hunt adjourned the Executive Session at 6:26 p.m. and convened into the Work Session.

- A. Discussion regarding the upcoming 86th Regular Legislative Agenda.
- B. Discussion regarding Celebrate Coppel Plans for 2019.
- C. Discussion regarding the Rolling Oaks Memorial Center Expansion Project.
- D. Discussion regarding City Manager Project Updates.
- E. Discussion of Agenda Items.

Presented in Work Session.

Regular Session (Open to the Public)

Mayor Hunt adjourned the Work Session at 7:29 p.m. and reconvened into the Regular Session at 7:37 p.m.

4. Invocation 7:30 p.m.

Councilmember Gary Roden gave the Invocation.

5. Pledge of Allegiance

Mayor Hunt and the City Council led those present in the Pledge of Allegiance.

6. Consider approval of a proclamation naming October 23, 2018, as "Arbor Day;" and authorizing the Mayor to sign.

Mayor Hunt read the proclamation into the record and presented the same to Community Programs Manager Molly Bujanda. A motion was made by Councilmember Wes Mays, seconded by Councilmember Brianna Hinojosa-Smith, that this Agenda Item be approved. The motion passed by an unanimous vote.

7. Consider approval of a proclamation naming the week of November 5-9, 2018, as "Municipal Court Week," and authorizing the Mayor to sign.

Mayor Hunt read the proclamation into the record and presented the same to Judge Terry Landwehr and Municipal Court Administrator Jaime Brew. A motion was made by Councilmember Wes Mays, seconded by Councilmember Nancy Yingling, that this Agenda Item be approved. The motion passed by an unanimous vote.

8. Consider approval of a proclamation naming November 24, 2018, as "Small Business Saturday;" and authorizing the Mayor to sign.

Mayor Hunt read the proclamation into the record and presented the same to Director of Community Development Mindi Hurley. A motion was made by Councilmember Gary Roden, seconded by Councilmember Nancy Yingling,

that this Agenda Item be approved. The motion passed by an unanimous vote.

9. Report by the Coppell Farmers' Market and Community Garden.

Presentation: Peggy Roson, Bert Tindall, Trudy White and Community Programs Manager Molly Bujanda made a presentation to the City Council.

10. Citizens' Appearance

Mayor Hunt asked for those who signed up to speak:

1) Mike Brown, 235 Woodhurst Drive, discussed the appearance of the utility boxes in the alleyway. Mr. Brown also inquired as to how he can get the sidewalk in front of his home repaired.

2) Erin Mueller, 208 Steamboat Drive, discussed the restrictions on RV/Campers parking on the street.

3) Neil Haworth, 552 Edingburgh Lane, discussed the restrictions on RV/Campers parking on the street.

4) Kristina Dugan, 236 Plantation Drive, discussed the restrictions on RV/Campers parking on the street.

11. Consent Agenda

A. Consider approval of the minutes: October 9, 2018.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, that Consent Agenda Items A-F be approved. The motion passed by an unanimous vote.

B. Consider approval of an Agreement with Marathon Health for Near-Site Health and Wellness Clinic services for a three (3) year period with the option to renew for two additional, one year periods; in the amount of \$200,173 as budgeted; and authorizing the City Manager to execute all necessary paperwork.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, that Consent Agenda Items A-F be approved. The motion passed by an unanimous vote.

C. Consider approval of the Coppell Community Garden Management Agreement, as budgeted; and authorizing the City Manager to sign the necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, that Consent Agenda Items A-F be approved. The motion passed by an unanimous vote.

D. Consider approval of award of a professional services agreement with MKEC Engineering, Inc., in the amount of \$591,580.00; as provided for

in the bond proceeds; to develop plans and specifications for the Rolling Oaks Memorial Center Expansion Project; and authorizing the City Manager to sign all necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, that Consent Agenda Items A-F be approved. The motion passed by an unanimous vote.

- E.** Consider approval of a contract with Kleinfelder, Inc. to provide materials engineering and testing services for the Coppell Arts Center construction project, in an amount of \$93,275.00, as provided for in the bond proceeds; and authorize the City Manager to sign all necessary documents.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, that Consent Agenda Items A-F be approved. The motion passed by an unanimous vote.

- F.** Consider approval of award RFB# Q-1019-02 for the Fire Department clothing contracts with Five Star Embroidery and Gall's, with an annual purchase amount of \$75,355.00; as budgeted; and authorizing the City Manager to sign.

A motion was made by Councilmember Wes Mays, seconded by Councilmember Gary Roden, that Consent Agenda Items A-F be approved. The motion passed by an unanimous vote.

End of Consent Agenda

- 12.** Consider approval of a Resolution approving a letter of support for the creation of a Foreign Trade Zone to be located at 220 N. Freeport Parkway in Coppell, Texas, and authorizing the Mayor to sign.

Presentation: Mindi Hurley, Director of Community Development, made a presentation to the City Council.

A motion was made by Councilmember Gary Roden, seconded by Councilmember Cliff Long, to approve this agenda item. The motion passed by an unanimous vote.

- 13.** Report on the Water and Sewer Fund and Advanced Water Meter Project Update.

Presentation: Assistant Director of Finance Kim Tiehen made a presentation to the City Council.

14. City Manager Reports - Project Updates and Future Agendas

City Manager Mike Land reported on the following items:

City Council will be holding a Special Called 5th Tuesday Work Session on October 30, 2018, at 6 p.m., in the 2nd Floor Conference Room at Town Center.

The Senior Center parking lot project is making progress and should be finished by Christmas.

Improvements to Freeport Parkway are coming along and on schedule.

15. Mayor and Council Reports

Report by Mayor Hunt regarding Fall events.

Election Day is November 6. Early Voting is being held now through November 2. Town Center is an Early Voting polling location for Dallas County residents. The last day to apply for a ballot by mail is October 26. See the City Secretary's Election webpage for polling locations and times.

Scare on the Square is October 27 from 10AM – 12 PM in Old Town Coppell. Dress up in your Halloween costume and trick-or-treat in Old Town Coppell. Look for signs out in front of participating businesses. New this year: some businesses will even have treats for fur babies, so make sure you bring your four-legged friends in costumes!

Case of the Halloween Trick is October 27 from 6:30-8:30PM at the CORE. Join us for a frightfully fun time at The CORE for a special Halloween after-hours scavenger hunt! Reserve your spot today for \$6 per child (adults enter for free) at coppellactivities.com. There will also be Halloween refreshments and a movie to enjoy after the mystery has been solved. We hope to see you there!

Halloween Family Fun Night is October 30 at 7PM, at the Cozby Library and Community Commons. Join us for spooky stories, crafts, and fun! Don't forget your costume! All ages welcome.

Trick or Treat at the Library is October 31 from 10AM – 9PM, at the Cozby Library and Community Commons. Wear your costumes and stop by the Library anytime for a treat!

National Drug Take Back Day is October 27 from 10AM – 2PM at the Coppell Justice Center. Come drop off your old unused prescriptions. Officers will be stationed in the north parking lot by the flagpoles.

Prayer at the Flagpole is November 2 at 8:30AM. Join the Coppell Police Department for a prayer.

Coffee with a Cop is November 10 from 8:30-10:00AM at George Coffee and Provisions. The Coppell Police Department is encouraging residents to come together in an informal, neutral space to discuss community issues, build relationships and drink coffee.

Vision 2040 Think Tank Reconvene is November 5 from 5:15-9:00PM at the Life Safety Park. Think Tank attendees are invited back for a special presentation on the data that was collected through the community-wide survey and Community Engagement sessions. Participants will have the opportunity to weigh in on the initial results and discuss them with other community stakeholders and the consultant. This input will be followed up by focus groups before the Vision 2040 Plan is drafted. Refreshments will be provided, and an agenda will follow with the RSVP.

16. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.

- A. CFBISD/LISD Liaison - Councilmembers Hill and Hinojosa-Smith
- B. CISD Liaison - Councilmember Hinojosa-Smith
- C. Coppell Seniors - Councilmembers Roden and Yingling

A. Councilmember Hill reported that Lewisville ISD and the DEA are conducting a Drug Take Back day on October 27th from 10 AM to 12 PM at all district high schools. School boundaries will be discussed at a series of informational meetings starting on October 25th, 29th and November 1st. Information can be found at www.LISD.net. CFBISD has a \$350 million bond on the November 6th ballot for renovations to safety, security and technology infrastructures. These renovations will cover all 38 campuses, including Riverchase Elementary in Coppell. Information can be found at www.cffbond.com. Riverchase Elementary's Spark STEM Academy will host a Veterans Day Event on November 12th at 6 p.m. at the school. The Spark STEM Academy will also be hosting a Family Literacy Night and STEM showcase on December 4th at 5:30 p.m.

B. Councilmember Hinojosa-Smith reported that Coppell ISD has adopted a Culture of Voting, to encourage faculty, parents, and community members to get out to vote. CISD is discussing the realignment of school boundaries, and a final proposal should be adopted in February 2019. Information can be found at www.coppellisd.com.

C. Opportunities for Fellowship with Coppell Seniors:
November 7th, Veterans Day Lunch at the Coppell Senior and Community Center
November 19th, Thanksgiving Lunch at the Coppell Senior and Community Center
November 20th, Supper Club at JD's BBQ

17. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Nothing to report.

18. Necessary Action from Executive Session

Nothing to report.

Adjournment

There being no further business before the City Council, the meeting was adjourned at 9:19 p.m.

Karen Selbo Hunt, Mayor

ATTEST:

Christel Pettinos, City Secretary