



# City of Coppell, Texas

255 Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### City Council

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Tuesday, December 12, 2017

5:30 PM

Council Chambers

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**KAREN HUNT**  
Mayor

**NANCY YINGLING**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**GARY RODEN**  
Place 4

**BRIANNA HINOJOSA-FLORES**  
Place 2

**MARVIN FRANKLIN**  
Place 6

**WES MAYS**  
Place 3

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

**Present** 7 - Karen Hunt;Cliff Long;Wes Mays;Gary Roden;Marvin Franklin;Mark Hill and Nancy Yingling

**Absent** 1 - Brianna Hinojosa-Flores

Also present were City Manager Mike Land, Deputy City Manager Noel Bernal, City Secretary Christel Pettinos and City Attorney Robert Hager.

The City Council of the City of Coppell met in Regular Called Session on Tuesday, December 12, 2017 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

**1. Call to Order**

Mayor Karen Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 5:39 p.m.

**2. Executive Session (Closed to the Public) 1st Floor Conference Room**

**Section 551.072, Texas Government Code - Deliberation regarding Real Property.**

**A. Discussion regarding property located east of S. Belt Line Road and south of E. Belt Line Rd.**

**Discussed under Executive Session**

Councilmember Marvin Franklin left the Executive Session for Item A upon filing a Conflict of Interest Affidavit form and returned to the room upon conclusion of the item.

- B. Discussion regarding property located south of Bethel Road and west of Denton Tap Road.

Discussed under Executive Session

3. **Work Session (Open to the Public) 1st Floor Conference Room**

Mayor Hunt adjourned the Executive Session and convened into the Work Session at 6:08 p.m.

A. Discussion regarding "Signage Related to Bicycle-Users."

B. Discussion of Agenda Items.

Presented in Work Session

- Regular Session (Open to the Public)**

Mayor Hunt adjourned the Work Session at 6:27 p.m. The City Council attended the Boards and Commission Reception before reconvening into the Regular Session at 7:30 p.m.

4. **BOARD & COMMISSION RECEPTION IN ATRIUM FROM 6:30 P.M. TO 7:30 P.M.**

5. **Invocation 7:30 p.m.**

Reverend Tom Palmer with First United Methodist Church gave the Invocation.

6. **Pledge of Allegiance**

Mayor Hunt and the City Council led those present in the Pledge of Allegiance.

7. Consider approval of the appointment of Venky Venkatraman for a two-year term to the Conduct Review Board.

A motion was made by Councilmember Gary Roden, seconded by Councilmember Marvin Franklin, that this Agenda Item be approved. The motion passed by an unanimous vote.

8. Swearing in of newly appointed Board/Commission/Committee members.

Mayor Hunt swore in the newly appointed Board and Commission Members.

9. Presentation by Lisa Rigby, Director of Metrocrest Community Clinic.

Metrocrest Community Clinic Executive Director, Lisa Rigby, gave a presentation to the City Council on the organization's new brand, logo and name. After 25 years, Metrocrest Community Clinic will now be called Woven

Health Clinic. The organization was able to rebrand their system for less than \$5,000 and has completed the process in one year from start to finish. The rebranding effort will promote wellness and preventive initiatives and provide an integrated community healthcare program.

**10. Citizens' Appearance**

Mayor Hunt advised that no one signed up to speak.

**11. Consent Agenda**

**A.** Consider approval of the minutes: November 14, 2017.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

**B.** Consider approving the acquisition of one replacement piece of street maintenance equipment for the Infrastructure Maintenance Division of the Public Works Department; in the amount of \$59,535.00; from Shiloh Equipment Co.; utilizing contract pricing through Buyboard no. 515-16; as budgeted; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

**C.** Consider approval of the acquisition of three replacement vehicles for Parks (1), Life Safety Park (1) and Animal Services (1) and the acquisition of two new vehicles for Public Works - Water Quality (1) and Tennis Center (1); in the amount of \$188,151.00; from Silsbee Ford utilizing contract pricing through Buyboard no. 521-16; and Houston Galveston Area Council (HGAC) VE11-15; as budgeted; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

**D.** Consider approving the acquisition of two replacement vehicles for Parks and the acquisition of three new vehicles for Public Works - Engineering (2), Public Works - Fleet Services (1) in the amount of \$197,955.00; from Caldwell Chevrolet; utilizing contract pricing through Buyboard no. 521-16; as budgeted; and authorizing the City Manager to sign any necessary documents.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

- E.** Consider approval of an agreement with Nortex Concrete Lift & Stabilization, Inc., based on a unit price, in an amount not to exceed \$100,000.00 for roadway concrete leveling (mudjacking); based on the City of Grand Prairie bid contract; as authorized by the Texas Local Government Code; as budgeted in the Infrastructure Maintenance Fund; and authorizing the City Manager to sign any necessary documents.
- A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**
- F.** Consider approval of an Engineering Services Contract with Fugro Roadware, Inc. to provide professional engineering services for the Pavement Condition Survey and Pavement Management Services; in the amount of \$104,945.00; as budgeted in Infrastructure Maintenance Funds; and authorizing the City Manager to sign any necessary documents.
- A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**
- G.** Consider approval of a National Intergovernmental Purchasing Alliance Proposal #NIPA R150151-TX-15486 for HVAC renovations to Fire Station 3; located at 133 Parkway Boulevard; in the amount of \$174,250.00; and authorizing the City Manager to sign any necessary documents.
- A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**
- H.** Consider approval of an Interlocal Agreement between the City of Coppell and the City of Richardson to establish a cooperative purchasing program for goods and services; and authorizing the Mayor to sign.
- A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**
- I.** Consider approval of an Ordinance amending the Code of Ordinances by amending Chapter 3, Article 3-2, Section 3-3-2, by adding the provision of disabled person water/sewer rate discount; and authorizing the Mayor to sign.
- A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**
- Enactment No: ORD 2017-1486
- J.** Consider approval of a Resolution amending Resolution No. 010996.3

as amended, amending the Master Fee Schedule for Water Rates, Sewer Rates and Solid Waste Collection Fees and authorizing the Mayor to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2017-1212.1

- K.** Consider approval of a Resolution approving the First Amendment to Tax Abatement Agreement between the City of Coppell and Plaza Lodging, LLC, and authorizing the Mayor to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2017-1212.2

- L.** Consider approval of a Resolution approving the First Amendment to Civic Center Agreement between the City of Coppell and Plaza Lodging, LLC, and authorizing the Mayor and City Manager to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2017-1212.3

- M.** Consider approval of a Resolution approving the First Amendment to Tax Abatement Agreement between the City of Coppell and Bio World Merchandising, Inc., and authorizing the Mayor to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2017-1212.4

- N.** Consider approval of a Resolution approving the Second Amendment to Tax Abatement Agreement between the City of Coppell and Kristi A. Zatyko, and authorizing the Mayor to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2017-1212.5

- O.** Consider approval of a Resolution approving the Second Amendment to Tax Abatement Agreement between the City of Coppell and T&J Harris Land Development, LLC, and authorizing the Mayor to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The**

**motion passed by an unanimous vote.**

Enactment No: RE 2017-1212.6

- P.** Consider approval of a Resolution approving the Second Amendment to Tax Abatement Agreement between the City of Coppell and Founders' Crossing LLC, and authorizing the Mayor to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2017-1212.7

- Q.** Consider approval a Resolution approving Amended and Restated Tax Abatement Agreement between the City of Coppell and Prologis, L.P., and authorizing the Mayor to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

Enactment No: RE 2017-1212.8

- R.** Consider approval of an Ordinance for Case No. S-1262-LI, Driversselect, (Four Seasons Addition, Lot 1), a zoning change from LI (Light Industrial) to S-1262-LI (Special Use Permit-1262) to allow the occupancy of the existing 153,000 square foot office/warehouse building for internet-based car sales and ancillary uses (minor car repair, car storage and offices) on approximately 8.7 acres of land located at 100 S. Royal Lane; and authorizing the Mayor to sign.

**A motion was made by Councilmember Marvin Franklin, seconded by Mayor Pro Tem Nancy Yingling, that Consent Agenda Items A-R be approved. The motion passed by an unanimous vote.**

Enactment No: OR 91500-A-718

#### **End of Consent Agenda**

- 12.** Consider approval authorizing a purchase order for replacement Cardiac Monitor/Defibrillators and Equipment from Physio Control Inc. for the Fire Department, in the amount not to exceed \$ 438,906.28 as approved in the 2017-2018 budget; and authorizing the City Manager to sign all necessary documents.

**Presentation: Fire Chief Kevin Richardson made a presentation to the City Council and was available for questions.**

**A motion was made by Councilmember Wes Mays, seconded by Councilmember Cliff Long, that this Agenda Item be approved. The motion passed by an unanimous vote.**

- 13.** Consider approval of an Ordinance amending Chapter 8 "Traffic

Regulations" Article 8-5, "General Traffic Regulations", of the Code of Ordinance, by adopting a new section 8-5-6, "Signage Related to Bicycle-Users" designating various streets within the City of Coppell where bicyclists shall have the right to utilize the full lane of the roadway; and authorizing the Mayor to sign any necessary documents.

**Presentation:** Ken Griffin, Director of Engineering and Public Works, gave a presentation to the City Council and was available for questions.

**A motion was made by Mayor Pro Tem Nancy Yingling, seconded by Councilmember Mark Hill, that this Ordinance be approved. The motion passed by an unanimous vote.**

Enactment No: ORD 2017-1487

#### **14. City Manager Reports - Project Updates and Future Agendas**

City Manager Mike Land reminded the City Council that the Make a Child Smile Toy Delivery will take place on December 13th at 4pm. There was a tremendous outpouring of support from the community. Also, the Animal Services Building will re-open after Christmas. A grand opening will be scheduled for January.

Regarding project updates, Town Center Boulevard is progressing and should be open in February. The Freeport Railroad Crossing will be rebuilt December 18th. Finally, the TML Region 13 Meeting, hosted by the City of Irving, will be held on January 19th at the Toyota Music Theater.

#### **15. Mayor and Council Reports**

- A. Reports by the City Council on recent activities.
- B. Report by Councilmember Franklin on the National League of Cities Conference in Charlotte, NC.
- C. Report by Councilmember Franklin on the 2nd Annual Candlelight Remembrance Ceremony.

**A. Mayor Hunt and the City Council commented on the wonderful holiday parade and tree lighting ceremony. The band and Lariettes were missed, but the event was well attended and the Parks Department did an outstanding job.**

**B. Councilmember Franklin reported on the National League of Cities Conference in Charlotte, NC. The keynote speaker was retired NASA Astronaut and US Naval Captain, Mark Kelly. He spoke on the need for communities to create a destination brand.**

**C. Councilmember Franklin attended the 4th Annual Candlelight Remembrance Ceremony held at the Zach Thompson Foundation Children's Garden at Rolling Oaks Memorial. The Thompson Family has been so thankful to Brad Reid, Guy McLain, the City Council and staff for all their support.**

#### **16. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A. North Central Texas Council of Governments - Mayor Pro Tem Nancy Yingling
- B. North Texas Commission - Councilmember Marvin Franklin
- C. Historical Society - Councilmember Cliff Long

A. Although the committee meetings were cancelled in November, Mayor Pro Tem Yingling gave updates from October. The NCTCOG does so much for the region. At a glimpse, they currently have three projects up for federal grants and will wait to hear back soon.

B. Councilmember Franklin gave an explanation on the North Texas Commission and all that it does for the region. They are launching a new coalition in January that brings schools, municipalities and businesses together to strengthen and unify the business-friendly voice in Austin. The next event will be January 8th at the Omni Mandalay in Las Colinas.

C. Councilmember Long reported on the Historical Society which promotes the history of Coppell. Eagle Scout, Kurt Carpenter, had leftover funds available after he completed his Eagle Scout project in the summer. He used the donations to have a sidewalk constructed between the Kirkland and Infeldt Homes.

17. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

Nothing to report.

18. **Necessary Action from Executive Session**

Nothing to report.

**Adjournment**

There being no further business before the City Council, the meeting was adjourned at 8:49 p.m.

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Karen Selbo Hunt, Mayor

ATTEST:

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Christel Pettinos, City Secretary