



MEMORANDUM

To: Mayor and City Council

From: Kent Collins, P.E., Director of Public Works

Date: January 22, 2019

Reference: Consider approving the acquisition of one new and three replacement vehicles. One vehicle for Building Inspection, one vehicle for Parks and one vehicle for Police, in the amount of \$112,890.00 plus a single \$400.00 BuyBoard fee for a grand total of \$113,290.00, from Caldwell Chevrolet utilizing BuyBoard contract no. 521-16, and one additional vehicle for Police in the amount of \$44,120.00 from Sam Pack's 5-Star Ford utilizing an inter-local agreement with Tarrant County under contract no. 2019-014, as budgeted, and authorizing the City Manager to sign any necessary documents.

2030: Sustainable City Government: Excellent and Well-Maintained City Infrastructure and Facilities

General Information:

- Replacing 9 and 10-Year old vehicles in Bldg Insp, Parks & Police.
- Adding one new Tahoe in Police / Crime Prevention
- Funding is included in the FY 2018-19 budget for these purchases.
- Contract pricing through Buyboard cooperative purchasing program (no. 521-16)
- Contract pricing through Tarrant County Co-Op (no. 2019-014)

Introduction:

In an effort to operate a clean, efficient and reliable fleet, Fleet Services sets an initial life expectancy on all vehicles & equipment introduced into the fleet. During its service life each vehicle & piece of equipment is subject to close monitoring of unit availability, operating cost, accumulated miles/hours, condition, obsolescence and the ability to perform required tasks. Replacements are based on the results of those observations.

Analysis:

The vehicles being replaced have reached or exceeded their life expectancy. In order to allow staff to be as efficient as possible in their daily routines it has been determined that replacement of these vehicles is prudent. To reduce downtime, maximize efficiency & productivity and provide a solid

platform from which to operate, the replacement vehicles have been carefully selected with Fleet Services and the using department working closely together. The attached quotes from Caldwell Chevrolet each reflect a \$400 BuyBoard fee, but the city will only pay one fee for the three vehicles purchased together. The value of the purchase from Caldwell Chevrolet is \$113,290 and the value of the purchase from Sam Pack's 5-Star Ford is \$44,120.

Consequences of not approving this purchase include decreased equipment availability, increased operating costs and reduced service levels to the community.

Legal Review:

This agenda item did not require legal review.

Fiscal Impact:

The fiscal impact of this Agenda item is \$157,410.00, as budgeted.

Recommendation:

The Public Works Department recommends approval of this item.