



City of Coppel, Texas

255 Parkway Boulevard
Coppel, Texas
75019-9478

Minutes

City Council

Tuesday, May 8, 2018

6:30 PM

Council Chambers

KAREN HUNT
Mayor

NANCY YINGLING
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-FLORES
Place 2

MARVIN FRANKLIN
Place 6

WES MAYS
Place 3

MARK HILL
Place 7

MIKE LAND
City Manager

Present 8 - Karen Hunt;Cliff Long;Brianna Hinojosa-Flores;Wes Mays;Gary Roden;Marvin Franklin;Mark Hill and Nancy Yingling

Also present were Deputy City Managers Traci Leach and Noel Bernal, Deputy City Secretary Jean Dwinnell and City Attorney Robert Hager.

The City Council of the City of Coppel met in Regular Called Session on Tuesday, May 8, 2018 at 6:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppel, Texas.

RECEPTION FOR RETIRING COUNCILMEMBER MARVIN FRANKLIN - 4:00 P.M. - 6:30 P.M. - TOWN CENTER ATRIUM

1. Call to Order

Mayor Hunt called the meeting to order, determined that a quorum was present and convened into the Executive Session at 6:41 p.m.

2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.072, Texas Government Code - Deliberation regarding Real Property.

A. Discussion regarding real property east of South Belt Line Road and south of East Belt Line Road.

Discussed in Executive Session.

Section 551.074, Texas Government Code - Personnel Matters.

- B.** Evaluation of a public officer, to wit City Manager.

Discussed in Executive Session.

3. Work Session (Open to the Public) 1st Floor Conference Room

Mayor Hunt adjourned Executive Session at 6:45 p.m. and convened into Work Session at 6:48 p.m.

- A. Discussion regarding the Arts Center Business Plan.
- B. Discussion regarding the purchase of a Mobile Command Post.
- C. Discussion regarding the NPCA contract with Core Construction for the redesign and installation of a security fence in the south justice center parking lot at the Criminal Justice facility.
- D. Discussion regarding The CORE bridge replacement.
- E. Discussion regarding expansion of the parking lot at the Senior and Community Center.
- F. Discussion regarding the Board/Commission appointment process.
- G. Discussion regarding Agenda items.

Items A and B were presented in Work Session prior to the recess into Regular Session at 7:30 p.m. Item C was not presented in Work Session.

Work Session was reconvened at 9:07 p.m. and Items D, E, F, and G were presented.

Mayor Hunt adjourned Work Session at 9:47 p.m.

Regular Session

Mayor Hunt recessed the Work Session at 7:30 p.m. and reconvened into Regular Session at 7:37 p.m.

4. Invocation 7:30 p.m.

Councilmember Marvin Franklin gave the Invocation.

5. Pledge of Allegiance

Mayor Hunt and the City Council led those present in the Pledge of Allegiance.

6. Proclamations

- A.** Consider approval of a Proclamation naming May 2018, "Building Safety Month," and authorizing the Mayor to sign.

A motion was made by Councilmember Brianna Hinojosa-Flores, seconded by Mayor Pro Tem Nancy Yingling, that a Proclamation recognizing the month of May as "Building Safety Month," be approved. The motion passed by an unanimous vote.

Aye: 7 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Wes Mays; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling

- B.** Consider approval of a proclamation naming May 20-26, 2018, as "Emergency Medical Services Week," and authorizing the Mayor to sign.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Wes Mays, that a Proclamation recognizing May 20-26, 2018, as "Emergency Medical Services Week," be approved. The motion passed by an unanimous vote.

Aye: 7 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Wes Mays; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling

7. Presentations

- A.** Presentation by the Coppell Chamber of Commerce in recognition of the City's 28 years of membership.

Gayle Westapher, President of the Coppell Chamber of Commerce, Toni Bouchard, Chair of the Board of Trustees, Jeff Varnell, Chair-Elect, Mike Albanese, Director of Marketing and Communication and Debbie Ingram, Administrative Assistant for the Coppell Chamber of Commerce presented a Certificate to the Mayor and City Council in recognition of the City's 28 years of membership.

- B.** Presentation of the Texas Municipal Library Directors Association "Achievement of Library Excellence Award" to the Cozby Library and Community Commons.

Jana Prock, Library Director for the City of Keller, presented the Texas Municipal Library Directors Association "Achievement of Library Excellence Award" to the Cozby Library and Community Commons. Those present to receive the award were: Vicki Chiavetta, Library Director, Dennis Quinn, Assistant Library Director, Library Board Members, Madeleine White, Frank Gasparro, Jan Lorrain, Adrienne Morton, and Steve Charters, representing the Friends of the Library.

8. Citizens' Appearance

1) The following residents and business owners spoke in favor of the proposed security fence around the parking area of the Coppell Justice Center:

**Ms. Ginger Blazek, 171 N. Denton Tap Road, #600, owner of Zenzero Restaurant;
Mr. Earl Nesbitt, 303 Auburn Road;
Ms. Maureen Corcoran, 556 Lake Forest Drive; and**

Ms. Pauline Stein, 200 Hollywood Drive.

2) Mr. Dan Tostrud, 334 Matheson Court, thanked the City Council for moving forward with the short term rental issue.

3) Mr. Subbu Venkat, 933 Brentwood Drive, requested the City consider building a restroom facility at Allen Road Park. He also requested that the Asian community be included in the conversations regarding the Art Center, and the various activities that may take place there.

9. Consent Agenda

A. Consider approval of the Minutes: April 24, 2018.

A motion was made by Councilmember Gary Roden, seconded by Councilmember Cliff Long, that Consent Agenda Items A-D be approved. The motion passed by an unanimous vote.

B. Consider award of bid and authorize a HGAC contract with LDV Custom Specialty Vehicles in the amount of \$384,542.00, as budgeted from the Crime Control District, for the purchase of a Mobile Command Post and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Gary Roden, seconded by Councilmember Cliff Long, that Consent Agenda Items A-D be approved. The motion passed by an unanimous vote.

C. Consider approval of a Resolution approving a Tax Abatement Agreement between the City of Coppell and ZS Pharma, Inc., and authorizing the Mayor to sign.

A motion was made by Councilmember Gary Roden, seconded by Councilmember Cliff Long, that Consent Agenda Items A-D be approved. The motion passed by an unanimous vote.

Enactment No: 2018-0508.1

D. Consider approval of a Resolution regarding Oncor's filing for their first Distribution Cost Recovery Factor ("DCRF") rate case on April 6, 2018, and authorizing the Mayor to sign.

A motion was made by Councilmember Gary Roden, seconded by Councilmember Cliff Long, that Consent Agenda Items A-D be approved. The motion passed by an unanimous vote.

Enactment No: 2018-0508.2

End of Consent Agenda

10. Discussion regarding Short-Term Rental Ordinance.

Presentation: Marcie Diamond, Assistant Director of Planning, made a presentation regarding a proposed Ordinance regulating short-term rentals

within the City of Coppell. She advised that the proposed Ordinance would be presented to the City Council in June for their consideration.

There was no action taken on this item.

11. Consider approval of an Ordinance of the City of Coppell, Texas, amending Ordinance No. 2017-1482, the budget for the Fiscal Year October 1, 2017 through September 30, 2018, and authorizing the Mayor to sign.

Presentation: Cayce Lay, Budget Officer, made a presentation regarding the proposed budget amendments.

A motion was made by Councilmember Marvin Franklin, seconded by Councilmember Gary Roden, that Agenda Item 11 be approved. The motion passed by an unanimous vote.

Aye: 7 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Wes Mays; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling

Enactment No: 2018-1491

12. Consider award of bid and authorize a NPCA contract with Core Construction in the amount of \$184,785.34 for the redesign and installation of a security fence in the south justice center parking lot at the Criminal Justice facility located at 130 Town Center Blvd.; and authorizing the City Manager to sign and execute any necessary documents.

Presentation: Mac Tristan, Police Chief, made a presentation regarding the proposed re-design and installation of a security fence in the south parking lot at the Justice Center facility.

A motion was made by Councilmember Brianna Hinojosa-Flores, seconded by Councilmember Wes Mays, that Agenda Item 12 be approved. The motion passed by an unanimous vote.

Aye: 7 - Councilmember Cliff Long; Brianna Hinojosa-Flores; Councilmember Wes Mays; Councilmember Gary Roden; Councilmember Marvin Franklin; Councilmember Mark Hill and Mayor Pro Tem Nancy Yingling

13. **City Manager Reports - Project Updates and Future Agendas**

Nothing to report.

14. **Mayor and Council Reports**

Primary Run-Off Early Voting and Election Day.

Mayor Hunt reported that canvassing of the City Council Election and ordering the runoff election will be held on May 16, 2018, at 8:00 a.m. in the Council Chambers at Town Center.

The Runoff Election for Place 6 will be held on June 16, 2018.

Early voting dates and times are:

June 4 (Mon) through June 8 (Fri) - 8am-5pm

June 9 (Sat) - 8am-5pm

June 10 (Sun) - 1pm-6pm

June 11 (Mon) through June 12 (Tues) – 7am-7pm

Mayor Pro Tem Nancy Yingling congratulated Councilmembers Brianna Hinojosa-Flores, Gary Roden, and Mayor Karen Hunt on their re-election.

15. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Councilmember Gary Roden announced that the Byron Nelson Golf Tournament will be held May 17-20, and that all Police, Fire, and Military personnel will be admitted free of charge with proper identification.

Councilmember Wes Mays announced that the Coppell Community Orchestra will host a free concert on May 14 at 7 p.m. at the Cozby Library and Community Commons.

Mayor Hunt recessed the Regular Session at 9:07 p.m. and reconvened Work Session.

16. Necessary Action from Executive Session

Nothing to report.

Adjournment

Mayor Hunt reconvened Regular Session at 9:52 p.m.

There being no further business before the City Council, the meeting was adjourned at 9:52 p.m.

Karen Selbo Hunt, Mayor

ATTEST:

Jean Dwinnell, Deputy City Secretary