



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### Parks and Recreation Board

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Monday, June 3, 2024

6:30 PM

255 Parkway Blvd.

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#### 2nd Floor Conference Room

**Nick Paschal**  
Chair

**Maureen Corcoran**  
Vice-Chair

**Margaret Bryan**  
Boardmember

**Mary Arnold**  
Boardmember

**Zainab Tinwala**  
Board Member

**Jeff Roller**  
Board Member

**Edward Rose**  
Board Member

**Steve Harrison**  
Alternate

**Avery Fishman**  
Youth Advisor

**Hazel Newton**  
Youth Advisor

The Parks and Recreation Board of the City of Coppell met on Monday, June 3, 2024 at 6:30 p.m. in the 2nd Floor Conference Room of Town Center, 255 E. Parkway Boulevard, Coppell, Texas.

The purpose of this meeting is to consider the following items:

#### Regular Session (Open to the Public)

#### 1. Call To Order

Vice-Chair Corcoran called the meeting to order at 6:30 p.m

**Members Present:** Maureen Corcoran, Margaret Bryan, Mary Arnold, Zainab Tinwala, Jeff Roller, Edward Rose, Avery Fishman

**Staff Present:** Jessica Carpenter, Sheri Belmont, Cecilia Gandara, Vanessa Celis, Lauren Rodriguez, David Ellison, Tiffany Anderson, Meagan Wolfe, Marissa Olivas, Presleigh Easton, Abby Sandy, Yessemeri Chavez

#### 2. Citizens' Appearance

There were no Citizen's signed up to speak.

This agenda item provides an opportunity for citizens to address the Board or Commission on any matter. Anyone wishing to address the Board or Commission should register prior to the start of the meeting. There is a two (2) minute time limit for each citizen to speak, additional time may be granted by the Board or Commission.

The Board or Commission is not permitted to take action on any subject raised by a speaker during Citizens' Appearance.

3. Consider approval of minutes: May 6, 2024  
  
A motion was made by Boardmember Roller, seconded by Boardmember Bryan, that this agenda item be approved. The motion was carried by a unanimous vote.
4. Consider approval of canceling the July meeting.  
  
A motion was made by Boardmember Bryan, seconded by Boardmember Rose, that this agenda item be approved. The motion was carried by a unanimous vote.
5. Annual Update by Coppell Youth Soccer Association  
  
Angela Lancaster, President of the Coppell CYSA Association, gave an update on registration numbers, and activities in regards to the Coppell CYSA Association.
6. Manager's update- Tiffany Anderson, Community Engagement Manager  
  
Tiffany Anderson along with Meagan Wolfe, Presleigh Easton, and Marissa Olivas gave an update on special events, marketing initiatives, Coppell Farmers Market, Coppell Community Gardens and Keep Coppell Beautiful.
7. Update regarding the Master Plan process  
  
Lauren Rodriguez gave an update regarding the Master Plan process and informed the board that the online platform, community survey, and teen survey were live.
8. Youth Advisor's Report  
  
Youth Advisors updated the board with the current projects they are working on and informed board that they will be helping advertise the teen survey.
9. Director's update regarding events, projects, and departmental developments.  
  
Director Jessica Carpenter updated the board on upcoming events and projects.
10. Discussion regarding future agenda items.  
  
No item at this time.

**11. Adjournment**

There being no further items to come before the Parks and Recreation Board the meeting was adjourned at 7:48 p.m.

The City of Coppell acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services, and/or meetings, the City requests that individuals makes requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

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Nick Paschal, Chair

Prepared by:

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Vanessa Celis, Senior Administrative Assistant