



MEMORANDUM

To: Mayor and City Council

From: Kevin Richardson, Fire Chief

Date: May 14, 2024

Reference: Consider approval of a purchase of tables and chairs for the Fire Department's training room, from GL Seaman & Company, through Global TIPS contract #230301, in the amount of \$81,655.90, as budgeted; and authorizing the City Manager to sign any necessary documents.

2040: Perpetuate a Learning Environment

Introduction:

The purpose of this agenda item is to seek approval for the purchase of replacement tables and chairs for the Fire Department's training room from GL Seaman & Company, through Global TIPS contract number 230301, in the amount of \$81,655.90, as budgeted.

Background:

The current tables and chairs in the Fire Department's training room are over 18 years old, having been installed when the original training room was built in 2006. Over time, the tables and chairs have sustained wear and tear due to constant use by the Fire Department as well as other city departments and citizens. The tables and chairs have become less durable and functional with modern technology that requires cord management. In addition, over the years several tables and chairs had become unrepairable, necessitating the need to discard them due to safety concerns. The continual deterioration of the existing tables and chairs has resulted in a reduced maximum capacity for the facility.

Benefit to the Community:

The main benefit to the community is that the department staff will have an updated training room space that is functional and allows for higher productivity and a better learning environment. The new tables will have the ability to be folded and the chairs nested when training requires additional space. Additionally, the tables will have electricity and technology features. This will allow us to continue to provide an exemplary location for training, meetings, and other community events.

Legal Review:

Item has been reviewed by legal.

Fiscal Impact:

The total fiscal impact of this agenda item is \$81,655.90, as budgeted in the General Fund.

Recommendation:

The Fire Department recommends approval of this item.