



MEMORANDUM

To: Mayor and City Council

From: Casey McCaughan, Fleet Services Manager
Mike Garza, P.E., Director of Public Works

Date: March 10, 2026

Reference: Consider approval to purchase seven (7) vehicles from Sam Pack's Ford; for replacement of existing vehicles; utilizing BuyBoard #724-23 and H-GAC VE05-24; as provided for in the Capital Replacement Fund, in the amount of \$391,423.56; and authorizing the City Manager to sign any necessary documents.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to seek approval from Council for purchase of seven (7) vehicles through BuyBoard # 724-23 and H-GAC VE05-24 from Sam Pack's Ford for replacement of existing Public Works and Community Experiences vehicles.

Community Experiences

- One Ford Explorer
- One F150 crew cab truck
- One F250 ext. cab truck

Public Works / Engineering

- One F150 crew cab truck
- Two F150 ext. cab trucks

Public Works / Traffic

- One F250 ext. cab truck

Background:

To operate a clean, efficient, and reliable fleet, Public Works sets an initial life expectancy on all vehicles & equipment introduced into the fleet. During its service life, each vehicle & piece of equipment is subject to close monitoring of availability, operating cost, accumulated miles/hours,

condition, obsolescence, and the ability to perform required tasks. The vehicles being replaced have reached the end of useful service life and it has been determined that replacement is necessary.

Benefit to the Community:

These fleet vehicles are important for the everyday operations of PW/Traffic, PW/Engineering and Community Experiences/Operations to help provide our community with a well-maintained city infrastructure.

Legal Review:

The Procurement Division has reviewed the documents and determined that this is an appropriate method of contracting with the vendor.

Fiscal Impact:

The fiscal impact of this Agenda Item is \$391,423.56 as provided for in the Capital Replacement Fund.

Recommendation:

The Public Works Department recommends approval of this purchase.