



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Meeting Agenda

### City Council

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Tuesday, January 24, 2023

5:30 PM

Council Chambers

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**WES MAYS**  
Mayor

**BIJU MATHEW**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**KEVIN NEVELS**  
Place 4

**BRIANNA HINOJOSA-SMITH**  
Place 2

**JOHN JUN**  
Place 5

**DON CARROLL**  
Place 3

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

Notice is hereby given that the City Council of the City of Coppel, Texas will meet in Regular Called Session at 5:30 p.m. for Executive Session, Work Session will follow immediately thereafter, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppel, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

As authorized by Section 551.127, of the Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology.

The City of Coppel reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Executive Session (Closed to the Public) 1st Floor Conference Room

City Council shall convene into closed executive session pursuant to Sections 551.076 and 551.089 of the Tex. Government Code to deliberate

security deployments and security information and implementation of financial transactions; and or implementation of security personnel measures and devices involving financial transactions within the financial department.

**3. Work Session (Open to the Public) 1st Floor Conference Room**

- A. Discussion regarding agenda items.
- B. Presentation by City of Coppell's Financial Advisor.
- C. Discussion regarding cashless transactions at city facilities.
- D. Discussion regarding the cancellation of the March 14, 2023, City Council Meeting.
- E. Discussion concerning service organization presentation funding process.

**Attachments:** [Bond Discussion Memo.pdf](#)  
[Cashless Transactions Memo.pdf](#)  
[Service Organizations Memo.pdf](#)  
[Subcommittee Memo 8-30-2016.pdf](#)

**Regular Session**

**4. Invocation 7:30 p.m.**

**5. Pledge of Allegiance**

**Presentations**

- 6.** Recognition of Ed Guignon for his years of service to the City of Coppell.

**Proclamation**

- 7.** Consider approval of a Proclamation designating January 24, 2023, as "Vicki Chiavetta Appreciation Day"; and authorizing the Mayor to sign.

**Attachments:** [Vicki Chiavetta Proclamation.pdf](#)

**8. Citizens' Appearance**

**9. Consent Agenda**

- A.** Consider approval of the Minutes: January 10, 2023.

**Attachments:** [CM 2023-01-10.pdf](#)

- B.** Consider approval to enter into a master maintenance agreement for the annual subscription of the City of Coppell Enterprise Asset Management System (EAM) Contract with Cartegraph Systems, LLC; with an option to

renew annually for three (3) additional years; and authorizing the City Manager to sign any necessary documents.

Attachments: [Cartegraph EAM Renewal Memo.pdf](#)  
[Master Agreement Cartegraph.pdf](#)

- C. Consider approval to purchase five (5) Interceptor Utility Hybrids from Silsbee Ford through TIPS #210907; for replacement of existing vehicles; as provided for in the Capital Replacement Fund; in the amount of \$285,875.00; and authorizing the City Manager to sign all necessary documents.

Attachments: [Vehicle Purchase Memo.pdf](#)  
[Silsbee Ford Quote.pdf](#)

- D. Consider accepting the resignation of Ed Guignon from the Parks and Recreation Board and appointing Jeff Roller as a Regular member for the remainder of the unexpired term.

Attachments: [Park Board Memo.pdf](#)  
[Guignon Resignation Letter.pdf](#)

- E. Consider approval of an amended and restated grant agreement between the City of Coppell and the Coppell Chamber of Commerce for the Discover Coppell Marketing Campaign; and authorizing the City Manager to sign any necessary documents.

Attachments: [Chamber Contract Memo.pdf](#)  
[Chamber-Belmont Marketing Agmt 2022.pdf](#)  
[Chamber-Belmont Marketing Agmt 2023.pdf](#)  
[Amended and Restated Grant Agreement-Chamber.pdf](#)

#### End of Consent Agenda

10. Consider the cancellation of the March 14, 2023, City Council Meeting due to the date falling during Spring Break.

Attachments: [Spring Break Memo.pdf](#)

11. Consider approval of a Resolution ordering a General Municipal Election to be held on May 6, 2023, for Councilmembers Place 1, 3, 5, and 7; and authorizing the Mayor to sign and execute a Joint Election Agreement with Dallas and Denton Counties.

Considerar la aprobación de una Resolución donde convoca una Elección General para miembros del consejo de los Lugares 1, 3, 5 y 7; para el sábado 6 de mayo del 2023; y autorizar al alcalde para firmar y ejecutar un contrato de Elección Conjunta con los condados de Dallas y Denton.

THEO ĐÂY RA QUYẾT ĐỊNH rằng cuộc tổng tuyển cử sẽ được tổ chức

vào ngày 6 tháng 5 năm 2023, từ 7:00 sáng đến 7:00 tối, với mục đích bầu một Ủy Viên Hội Đồng cho Vị Trí 1, một Ủy Viên Hội Đồng cho Vị Trí 3, một Ủy Viên Hội Đồng cho Vị Trí 5, một Ủy Viên Hội Đồng cho Vị Trí 7 với nhiệm kỳ ba năm. Ứng viên cho một vị trí nhận được đa số trong tổng số phiếu bầu cho tất cả ứng viên cho vị trí đó sẽ được chọn để đảm nhận nhiệm kỳ đó hoặc cho đến khi người kế nhiệm của người đó được bầu hợp lệ và đủ tiêu chuẩn. Cuộc bầu cử sẽ được tổ chức dưới hình thức Bầu Cử Chung do Quản Trị Viên Bầu Cử của Quận Dallas và Denton quản lý, tương ứng, theo các điều khoản của Bộ Luật Bầu Cử Texas và Thỏa Thuận Bầu Cử Chung với mỗi quận.

**Attachments:** [Order of Election Memo.pdf](#)  
[Resolution - Order of Election.pdf](#)  
[Resolution - Order of Election - Spanish.pdf](#)  
[Resolution - Order of Election - Vietnamese.pdf](#)

**12. City Manager Reports - Project Updates and Future Agendas**

**13. Mayor and Council Reports**

Report by Mayor and City Council on recent and upcoming events.

**14. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A. Report on Carrollton/Farmers Branch ISD and Lewisville ISD - Councilmember Mark Hill
- B. Report on Coppell ISD - Councilmember Kevin Nevels
- C. Report on Coppell Seniors - Councilmember John Jun

**15. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

**16. Necessary Action from Executive Session**

**17. Adjournment**

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**Wes Mays, Mayor**

**CERTIFICATE**

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 20th day of January, 2023, at \_\_\_\_\_.

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**Ashley Owens, City Secretary**

**PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION**

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).