



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Meeting Agenda

City Council

Tuesday, May 9, 2023

7:00 PM

Council Chambers

WES MAYS
Mayor

BIJU MATHEW
Mayor Pro Tem

CLIFF LONG
Place 1

KEVIN NEVELS
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

JOHN JUN
Place 5

DON CARROLL
Place 3

MARK HILL
Place 7

MIKE LAND
City Manager

Notice is hereby given that the City Council of the City of Coppel, Texas will meet in Regular Called Session at 7:00 p.m. for Work Session and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppel, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

As authorized by Section 551.127, of the Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology.

The City of Coppel reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Work Session (Open to the Public) 1st Floor Conference Room
Citizen comments will not be heard during the Work Session, but will be heard during the Regular Session under Citizens' Appearance.
 - A. Discussion regarding agenda items.

B. Discussion related to Service Organization Funding Requests.

Attachments: [Memo.pdf](#)

[FY24 Service Organization Funding Requests.pdf](#)

[Subcommittee Memo 8-30-2016.pdf](#)

Regular Session

3. Invocation 7:30 p.m.

4. Pledge of Allegiance

Presentations

5. Recognition of Coppell High School Girls' Basketball run to the state championship tournament.

Proclamations

6. Consider approval of a Proclamation designating the month of May as "Building Safety Month," and authorizing the Mayor to sign.

Attachments: [Building Safety Month Proclamation.pdf](#)

7. Consider approval of a Proclamation celebrating the month of May as "National Water Safety Month"; and authorizing the Mayor to sign.

Attachments: [Water Safety Month Proclamation.pdf](#)

8. Citizens' Appearance

9. Consent Agenda

A. Consider approval of the Minutes: April 25, 2023.

Attachments: [CM 2023-04-25.pdf](#)

B. Consider approval of an Ordinance for PD-250R28-H, Main Street Old Town, a zoning change request from H (Historic) to PD-250R28-H (Planned Development 250-Revision 28- Historic) to add this property to the conceptual Planned Development for the Main Street Old Town Project; creating seven (7) lots with six (6) proposed two-story buildings, (two (2) mixed-use professional office & residential, one (1) mixed-use medical office/retail/restaurant and residential, two (2) mixed-use retail/restaurant and residential, one (1) retail/restaurant), and a common parking lot on 0.946 acres of land located on the southwest corner of Main Street and W. Bethel Road, and authorizing the Mayor to sign.

Attachments: [Memo.pdf](#)

[Ordinance.pdf](#)

[Exhibit A.pdf](#)

[Exhibit B - Overall Detail Site Plan.pdf](#)

[Exhibit C - Overall Landscape Plan.pdf](#)

[Exhibit D - Elevations Renderings Material Board.pdf](#)

- C.** Consider approval of an Ordinance amending the Code of Ordinances by amending Chapter 2, Article 2-1, 'Library Board', by repealing Sections 2-1-1 and 2-1-4(C) in its entirety and replacing it with new sections 2-1-1 and 2-1-4(C) to include the appointment of two (2) Youth Advisors to serve as non-voting members as reflected in the Bylaws; by amending Chapter 2, Article 2-7, 'Smart City Board', by repealing Section 2-7-1 in its entirety and replacing it with new Section 2-7-1 to increase the number of members by providing for the appointment of two (2) Youth Advisors to serve as non-voting members; and authorizing the Mayor to sign.

Attachments: [Memo.pdf](#)
[Ordinance.pdf](#)

- D.** Consider approval of an award of a bid to B-Weiss Entertainment Group for Special Event Production Services in the amount not to exceed \$250,000, as budgeted; and authorizing the City Manager to sign any necessary documents.

Attachments: [Memo.pdf](#)
[Agreement.pdf](#)

- E.** Consider approval of a Resolution denying a proposed application filed on April 5, 2023, by Texas-New Mexico Power (TNMP) to amend its Distribution Cost Recovery Factor ("DCRF") to increase distribution rates within the city; and authorizing the Mayor to sign.

Attachments: [Memo.pdf](#)
[Resolution.pdf](#)

- F.** Consider approval of awarding a contract to Loftin Equipment Company for the purchase of a replacement generator for the Coppell Arts Center; utilizing BuyBoard Quote BB-269253689; in the amount of \$185,210.00; as budgeted in the Infrastructure Maintenance Fund (IMF); and authorizing the City Manager to sign any necessary documents.

Attachments: [Memo.pdf](#)
[Proposal.pdf](#)

End of Consent Agenda

- 10.** PUBLIC HEARING:
Consider approval of amending definitions and text change to the Code of Ordinances, Chapter 12, Article 30 (S or Special Use Permits) defining and establishing Special Use Permit requirements for lodging houses (short term rentals (STRs), bed and breakfasts, boarding homes, hostels,

vacation homes, and corporate housing) within the SF-7, SF-9, SF-12, SF-18, SF-ED and H Districts.

Attachments: [Memo.pdf](#)

[PZ Staff Report.pdf](#)

[Article 30. SUP Special Use Permit.pdf](#)

11. Consider review of Erin Bogdanowicz' appointment to the Smart City Board pursuant to Section 2-11-2 of the Code of Ordinances.

Attachments: [Memo.pdf](#)

12. **City Manager Reports, Project Updates, Future Agendas, and Direction from Work Session**
13. **Mayor and Council Reports on Recent and Upcoming Events.**
14. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**
15. **Necessary Action from Executive Session**
16. **Adjournment**

Wes Mays, Mayor

CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 5th day of May, 2023, at _____.

Ashley Owens, City Secretary

PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).