



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Meeting Agenda

### City Council

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Tuesday, May 14, 2019

5:30 PM

Council Chambers

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**KAREN HUNT**  
Mayor

**CLIFF LONG**  
Mayor Pro Tem

**BRIANNA HINOJOSA-SMITH**  
Place 2

**NANCY YINGLING**  
Place 5

**WES MAYS**  
Place 3

**BIJU MATHEW**  
Place 6

**GARY RODEN**  
Place 4

**MARK HILL**  
Place 7

**MIKE LAND**  
City Manager

Notice is hereby given that the City Council of the City of Coppel, Texas will meet in Regular Called Session at 5:30 p.m. for Executive Session, Work Session will follow immediately thereafter, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppel, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppel reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.087, Texas Government Code - Economic Development Negotiations.

Discussion regarding economic development prospects south of Gateway Boulevard and west of Freeport Parkway.

**3. Work Session (Open to the Public) 1st Floor Conference Room**

- A. Discussion regarding agenda items.
- B. Discussion regarding electronic sign in Old Town.
- C. Discussion regarding Old Town Pavilion doors.
- D. Discussion regarding Grapevine Springs dredging and wall repair feasibility.
- E. Discussion regarding Oncor's Distribution Cost Recovery Factor ("DCRF") rate case.

**Attachments:** [Electronic Sign Memo & Exhibits.pdf](#)

[Old Town Pavilion Wind Screens Memo.pdf](#)

[Grapevine Springs Park Memo.pdf](#)

**4. Regular Session****5. Invocation 7:30 p.m.****6. Pledge of Allegiance**

7. Consider approval of a proclamation naming the week of May 19-25, 2019, as "Emergency Medical Services Week"; and authorizing the Mayor to sign.

**Attachments:** [EMS Week Proclamation 2019.pdf](#)

8. Recognition of the City of Coppell for meeting all requirements necessary to be deemed a HEART Safe Community by North Central Texas Trauma Regional Advisory Council.

**Attachments:** [Staff Memo-Heart Safe Community.pdf](#)

[Certificate of Recognition.pdf](#)

[NCTRAC Award Letter.pdf](#)

[2019 HEART Safe Community Press Release.pdf](#)

**9. Citizens' Appearance****10. Consent Agenda**

- A. Consider approval of the minutes: April 23, 2019.

**Attachments:** [CM 2019-04-23.pdf](#)

- B.** Consider approval of an Ordinance for ZC-627, a rezoning request from H (Historic) to SF-9 (Single Family-9) on 0.294 acres of property located approximately 120 feet west of Hearthstone Lane and approximately 153 feet north of W. Bethel Road, being the rear portions of 361 and 365 Hearthstone Lane; and authorizing the Mayor to sign.

**Attachments:** [Cover Memo.pdf](#)  
[Ordinance.pdf](#)  
[Exhibit A - Legal Description.pdf](#)

- C.** Consider approval of an Ordinance for S-1033R6-SF-12 (Special Use Permit-1033 Revision 6-Single Family-12) on 4.85 acres of property located at 140 S. Hartz Road; and authorizing the Mayor to sign.

**Attachments:** [Ordinance memo.pdf](#)  
[Ordinance.pdf](#)  
[Exhibit A.pdf](#)  
[Exhibit B.pdf](#)  
[Exhibit C.pdf](#)  
[Exhibit D.pdf](#)

- D.** Consider approval of awarding Bid #Q-0419-01 for Cleaning and Related Services of Municipal Buildings to Oriental Building Services, Inc.; in the amount of \$367,920.00; for a one-year period beginning June 1, 2019; with options to renew four additional one-year periods; as budgeted in the general fund; and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Janitorial Contract Memo.pdf](#)  
[Janitorial Bid Tab](#)  
[2017 Janitorial Benchmarks.pdf](#)

- E.** Consider approval of a bid for Theater Equipment (Concert Enclosure System, Portable Platform System, and Portable Audience Seating) from Wenger Corporation for the Coppell Arts Center, in the amount of \$399,105.00, as approved in the project budget; and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Memo.pdf](#)  
[Concert Enclosure System Quote.pdf](#)  
[Portable Audience Seating Quote.pdf](#)  
[Portable Platform System Quote.pdf](#)

- F. Consider approval of a Resolution regarding Oncor's filing for their second Distribution Cost Recovery Factor ("DCRF") rate case on April 8, 2019; and authorizing the Mayor to sign.

**Attachments:** [ONCOR 2019 DCRF Memo.pdf](#)  
[Denial Resolution - 2019 Oncor Texas.pdf](#)

#### End of Consent Agenda

11. PUBLIC HEARING:  
Consider approval of a zoning change to S-1244R-LI (Special Use Permit-1244 Revised -Light Industrial), to approve a revised site and landscape plans and building elevations for the expansion of the Rolling Oaks Memorial Center, including buildings, plots and Mausoleum.
- Attachments:** [Council Cover Memo.pdf](#)  
[Staff Report.pdf](#)  
[Fully Developed Site Plan.pdf](#)  
[Site Plan.pdf](#)  
[Overall Planting Plan.pdf](#)  
[Building Elevations and Renderings.pdf](#)
12. Consider acceptance of the resignation of Earl Nesbitt from the Parks and Recreation Board and moving the alternate member, Brian Olsen, into the role of regular member for the remainder of the unexpired term.
- Attachments:** [Memo.pdf](#)  
[Nesbitt resignation letter from Parks Board.pdf](#)
13. Consider approval of award of a professional services agreement with Teague Nall & Perkins, in the amount of \$130,000.00, for a feasibility study to determine a course of action for repairs to Grapevine Springs Park canal and wall, as budgeted; and authorizing the City Manager to sign any necessary documents.
- Attachments:** [Memo.pdf](#)  
[Dallas County & Grapevine Sprgs Pk Lease Agreement.pdf](#)  
[Grapevine Springs Park Feasibility Study and Design.pdf](#)
14. Consider approval of Change Order #3 to the Hunterwood Park bank stabilization and trail project, in the amount of \$548,571.70; as provided by CRDC funds; and authorizing the City Manager to sign any necessary documents.
- Attachments:** [Hunterwood CO#3 Memo](#)  
[Hunterwood CO#3 Exhibit.pdf](#)  
[Hunterwood Change Order #3.pdf](#)

**15. City Manager Reports - Project Updates and Future Agendas****16. Mayor and Council Reports**

Report by the City Council on recent and upcoming events.

**17. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.****18. Necessary Action from Executive Session****19. Adjournment**

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Karen Selbo Hunt, Mayor

**CERTIFICATE**

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 10th day of May, 2019, at \_\_\_\_\_.

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Ashley Owens, Deputy City Secretary

**PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION**

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals makes requests for these services forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Konon, ADA Coordinator or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.