



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Meeting Agenda

City Council

Tuesday, April 28, 2020

7:00 PM

Council Chambers

KAREN HUNT
Mayor

MARK HILL
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

NANCY YINGLING
Place 5

WES MAYS
Place 3

BIJU MATHEW
Place 6

MIKE LAND
City Manager

As authorized by Section 418.016(e) of the Texas Government Code, on March 16, 2020, Governor Greg Abbott suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location.

The following requirements have been suspended by the governor:

1. A quorum of the city council need not be present at one physical location. Id. § 551.127(b).
2. In light of (1), above, the meeting notice need not specify where the quorum of the city council will be physically present and the intent to have a quorum present. Id. § 551.127(e).
3. In light of (1) above, the meeting held by video conference call is not required to be open to the public at a location where council is present. Id. § 551.127(f).
4. The audio and video are not required to meet minimum standards established by Texas Department of Information Resources (DIR) rules, the video doesn't have to be sufficient that a member of the public can observe the demeanor of the participants, the members faces don't have to be clearly visible at all times, and the meeting can continue even if a connection is lost, so long as a quorum is still present. Id. § 551.127(a-3); (h); (i); (j).

Notice is hereby given that the City Council of the City of Coppell, Texas will meet in Regular Called Session at 7:00 p.m. for Work Session, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppell, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppell reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Work Session (Open to the Public) Council Chambers

- A. Discussion regarding agenda items.
- B. Update on City's website.

Attachments: [Website and App Memo.pdf](#)

[04.28.2020 Mobile App and Website Presentation.pdf](#)

Regular Session

3. Invocation 7:30 p.m.

4. Pledge of Allegiance

5. Citizens' Appearance

6. Consent Agenda

- A. Consider approval of the minutes: April 14, 2020

Attachments: [CM 2020-04-14.pdf](#)

- B. Consider approval of an Ordinance granting Texas-New Mexico Power Company the non-exclusive right, privilege, and franchise for a term not to exceed ten (10) years to erect, maintain, operate, and remove electric lines and pertinent facilities in, over, under, across, upon, and along the present and future public streets, alleys, and other public property within the City; and prescribing compensation for the rights, privileges, and franchise conferred hereunder; and authorizing the Mayor to sign.

Attachments: [TNMP Ordinance Memo 04062020.pdf](#)

[TNMP Signed Map.pdf](#)

[25291596_1_Coppell - Franchise Agreement - Final \(March 2020\).pdf](#)

- C. Consider approval of a Resolution denying Texas New-Mexico Power's rate application filed on April 6, 2020; and authorizing the Mayor to sign.
Attachments: [TNMP Rate Denial.pdf](#)
[Denial Resolution \(TNMP DCRF\).pdf](#)
- D. Consider approval of a Resolution denying a proposed application filed on April 3, 2020 by Oncor Electric Delivery Company to amend its Distribution Cost Recovery Factor ("DCRF") to increase distribution rates within the city; and authorizing the Mayor to sign.
Attachments: [Oncor 2020 DCRF Memo.pdf](#)
[Oncor 2020 Denial Resolution.pdf](#)
- E. Consider approval of an agreement for legal services regarding utility franchise agreements with Lloyd Gosselink, Chris L. Brewster, Principal; and authorizing the City Manager to sign the necessary documents.
Attachments: [Oncor 2020 Franchise Agreement Staff Memo.pdf](#)
[Engagement Letter.pdf](#)
- F. Consider approval of an Ordinance to amend the Land Use Assumptions and the Capital Improvements Plan for Water, Wastewater, and Roadway Facilities; by amending the City of Coppell Code of Ordinances, Chapter 17, Impact fees; Article 17-2 Water Facilities Fees, Article 17-3 Sewer Facilities Fees, Article 17-4 Roadway Facilities Fees; Schedule 1 Maximum Fee Rate and Schedule 2 Assessed Fee Rate; and authorizing the Mayor to sign.
Attachments: [Impact Fee Amendment ORD Memo.pdf](#)
[Ordinance Amending Impact Fees.pdf](#)
[Coppell Water WW Roadway Impact Fee.pdf](#)
[CIAC Impact Fee Program Update.pdf](#)
- G. Consider approval of an Ordinance amending Chapter 1 "Administration", Article 1-9 "Records Management Program" of the City of Coppell Code of Ordinances by adopting a new Section 1-9-14 "Electronic Signatures", authorizing the usage of electronic signatures for city documents; and authorizing the Mayor to sign.
Attachments: [Council Memo.pdf](#)
[Ordinance Electronic Signatures.pdf](#)
- H. Consider approval of awarding a one-year renewal of citywide HVAC Maintenance Services to TD Industries, Inc.; for a period beginning May 1, 2020; in the amount of \$273,981.00; as budgeted; and authorizing the City Manager to sign any necessary documents.
Attachments: [TDI Renewal Memo.pdf](#)
[TDI Service Agreement 2020-2021.pdf](#)

End of Consent Agenda

7. Consider a Resolution extending a Mayoral Declaration of a State of Emergency as a result of the COVID-19 virus; and, providing for interim public safety measures; and providing an effective date; and authorizing the Mayor to sign.

Attachments: [Update to City Council Memo.pdf](#)

[DRAFT Resolution Extending Mayoral Declaration of a State of Emergency \(CO](#)

8. **City Manager Reports - Project Updates and Future Agendas**

9. **Mayor and Council Reports**

Report by the City Council on recent and upcoming events.

10. **Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A. Report on C/FBISD/LISD - Mayor Pro Tem Mark Hill and Councilmember Brianna Hinojosa-Smith
- B. Report on Cisd - Councilmembers Brianna Hinojosa-Smith and Biju Mathew
- C. Report on Northlake College - Councilmember Nancy Yingling
- D. Report on Metrocrest Services - Councilmember Wes Mays

11. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

12. **Necessary Action from Executive Session**

13. **Adjournment**

Karen Selbo Hunt, Mayor

CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 24th day of April, 2020, at _____.

Ashley Owens, Deputy City Secretary

PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.