



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Meeting Agenda

City Council

Tuesday, May 12, 2020

5:30 PM

Council Chambers

KAREN HUNT
Mayor

MARK HILL
Mayor Pro Tem

CLIFF LONG
Place 1

GARY RODEN
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

NANCY YINGLING
Place 5

WES MAYS
Place 3

BIJU MATHEW
Place 6

MIKE LAND
City Manager

As authorized by Section 418.016(e) of the Texas Government Code, on March 16, 2020, Governor Greg Abbott suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location.

The following requirements have been suspended by the governor:

1. A quorum of the city council need not be present at one physical location. Id. § 551.127(b).
2. In light of (1), above, the meeting notice need not specify where the quorum of the city council will be physically present and the intent to have a quorum present. Id. § 551.127(e).
3. In light of (1) above, the meeting held by video conference call is not required to be open to the public at a location where council is present. Id. § 551.127(f).
4. The audio and video are not required to meet minimum standards established by Texas Department of Information Resources (DIR) rules, the video doesn't have to be sufficient that a member of the public can observe the demeanor of the participants, the members faces don't have to be clearly visible at all times, and the meeting can continue even if a connection is lost, so long as a quorum is still present. Id. § 551.127(a-3); (h); (i); (j).

Notice is hereby given that the City Council of the City of Coppell, Texas will meet in Regular Called Session at 5:30 p.m. for Executive Session, Work Session will follow immediately thereafter, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppell, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppell reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.072, Texas Government Code - Deliberation regarding Real Property.

- A. Discussion regarding property located south of Bethel Road and west of Denton Tap Road.
- B. Discussion regarding property located on Sanders Loop and Belt Line Road.

Section 551.074, Texas Government Code - Personnel Matters.

- C. Discussion regarding the Presiding and Alternate Municipal Judges.
3. Work Session (Open to the Public) Council Chambers
 - A. Discussion regarding agenda items.
 - B. Discussion of cost sharing between the City of Coppell and Coppell ISD related to the school resource officer program and the school crossing guard program.

Attachments: [CISD Memo.pdf](#)

[CISD Cost Sharing Presentation.pdf](#)

Regular Session

4. Invocation 7:30 p.m.
5. Pledge of Allegiance
6. Swearing in of Councilmembers for Place 1 and 7.

Attachments: [Certification of Unopposed Candidate.pdf](#)

[Certificate of election.pdf](#)

7. Citizens' Appearance

8. Consider approval of a Proclamation designating the week of May 17-23, 2020, as "National Public Works Week"; and authorizing the Mayor to sign.

Attachments: [Public Works Week Proclamation.pdf](#)

9. Consent Agenda

- A. Consider approval of the minutes: April 28, 2020

Attachments: [CM 2020-04-28.pdf](#)

- B. Consider approval of an Ordinance for PD-301R-HC to approve a Conceptual Site Plan for four office buildings on approximately 16.722 acres and a Detail Site Plan for an approximate 78,400-square-foot office building on approximately 6 acres of property located at the southeast corner of Dividend Drive and South Belt Line Road; and authorizing the Mayor to sign.

Attachments: [Council Cover Memo - Ordinance.pdf](#)

[Ordinance.pdf](#)

[Exhibit A.pdf](#)

[Exhibit B.pdf](#)

[Exhibit C.pdf](#)

[Exhibit D.pdf](#)

[Exhibit E.pdf](#)

[Exhibit F.pdf](#)

[Exhibit G.pdf](#)

- C. Consider approval of a Resolution amending the Authorized Representatives with the Texas Local Government Investment Pool, (TexPool); and authorizing the Mayor to sign.

Attachments: [TexPool Investment Memo to amend Authorized Reps.pdf](#)

[CP 2017-03-28 1.pdf](#)

- D. Consider approval of a Resolution amending the Authorized Representatives with the public funds investment pool known as Texas Short Term Asset Reserve (TexSTAR) Fund; and authorizing the Mayor to sign.

Attachments: [TexSTAR Investment Memo to amend Authorized Reps.pdf](#)

[TexStar Resolution amending authorized reps 2020.pdf](#)

[Add Delete Form for TexStar 2020.pdf](#)

- E. Consider approval of a professional services agreement through GSA

Contract GS-35F-0124U for the consulting, development and design of the City of Coppel's website and a mobile application, to CivicPlus, in the amount of \$99,799.99, as budgeted; and authorizing the City Manager to sign any necessary documents.

Attachments: [Website and App Memo.pdf](#)
[Coppel GSA Engage Agreement.pdf](#)

- F.** Consider approval of a Three-year Cooperative Agreement with Dallas County for participation in the Community Development Block Grant (CDBG) program with the U.S. Department of Housing and Urban Development (HUD); and authorizing the Mayor to sign.

Attachments: [CDBG Program Memo.pdf](#)
[2020-22 CDBG Urban County Cooperation Agreement.pdf](#)

- G.** Consider approval to award Contract # DIR-TSO-4092 and enter into an agreement with SHI Government Solutions to purchase Microsoft Enterprise Licensing, in the amount of \$238,615.00, as budgeted; and authorizing the City Manager to sign any necessary documents.

Attachments: [SHI Memo.pdf](#)
[SHI Government Solutions Quote.pdf](#)

End of Consent Agenda

- 10.** PUBLIC HEARING:
Consider approval of PD-302-HC, (DFW Office), a zoning change request from PD-272R4-LI and HC to PD-302-HC (Planned Development-302-Highway Commercial), to approve a Detail Site Plan for a 54,400-square-foot office building, on 4.81 acres of land, located at the southeast corner of SH 121 and Northwestern Drive, at the request of Halff Associates, Inc.

Attachments: [City Council Memo Continuance Memo.pdf](#)
[Continuance Letter.pdf](#)

- 11.** PUBLIC HEARING:
Consider approval of PD-221R3R4-HC, (Hilton Garden Inn), a zoning change request from PD-221R3R3-HC to PD-221R3R4-HC, to approve a Detail Site Plan for a five story, approximately 77,500 square-foot hotel on 2.657 acre of land located between Point West Boulevard and S. Belt Line Road, north of I-635, at the request of Jones Carter.

Attachments: [City Council Memo.pdf](#)
[P&Z Staff Report.pdf](#)
[Approved Concept Plan.pdf](#)
[Site Plan.pdf](#)
[Landscape Plan.pdf](#)
[Elevations and Dumpster Enclosure.pdf](#)

[Cover Letter.pdf](#)

12. Consider approval of an Ordinance declaring a moratorium of enforcement on Sections 6-15-3 (A) , 6-15-4 and 6-15-5 (3) (A) and (B), (J) - (M), and (8), Article 16 "Business Regulations" of Chapter 6-15 "Temporary Signs" for a period of time until December 31, 2020; and authorizing the Mayor to sign.

Attachments: [Temporary Signs Memo.pdf](#)

[Temporary Signs ORD.pdf](#)

13. Consider approval of a One-Time Emergency Funding request to Metrocrest Services in the amount of \$75,000.00; for costs associated with providing food, housing support, employment assistance and other services to Coppell residents; and authorizing the City Manager to sign any necessary documents.

Attachments: [Metrocrest Services Request.pdf](#)

[Coppell Emergency Funds Request.pdf](#)

14. **City Manager Reports - Project Updates and Future Agendas**

Report by the City Manager on Texas Administrative Code Rule 3.334, concerning local sales and use taxes.

Report by the City Manager regarding COVID-19 virus.

15. **Mayor and Council Reports**

Report by the City Council on recent and upcoming events.

16. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

17. **Necessary Action from Executive Session**

18. **Adjournment**

Karen Selbo Hunt, Mayor

CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 8th day of May, 2020, at _____.

Ashley Owens, Deputy City Secretary

PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.