



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Meeting Agenda

### City Council

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Tuesday, August 25, 2020

5:30 PM

Council Chambers

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**KAREN HUNT**  
Mayor

**MARK HILL**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**GARY RODEN**  
Place 4

**BRIANNA HINOJOSA-SMITH**  
Place 2

**NANCY YINGLING**  
Place 5

**WES MAYS**  
Place 3

**BIJU MATHEW**  
Place 6

**MIKE LAND**  
City Manager

As authorized by Section 418.016(e) of the Texas Government Code, on March 16, 2020, Governor Greg Abbott suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location.

The following requirements have been suspended by the governor:

1. A quorum of the city council need not be present at one physical location. Id. § 551.127(b).
2. In light of (1), above, the meeting notice need not specify where the quorum of the city council will be physically present and the intent to have a quorum present. Id. § 551.127(e).
3. In light of (1) above, the meeting held by videoconference call is not required to be open to the public at a location where council is present. Id. § 551.127(f).
4. The audio and video are not required to meet minimum standards established by Texas Department of Information Resources (DIR) rules, the video doesn't have to be sufficient that a member of the public can observe the demeanor of the participants, the members faces don't have to be clearly visible at all times, and the meeting can continue even if a connection is lost, so long as a quorum is still present. Id. § 551.127(a-3); (h); (i); (j).

Notice is hereby given that the City Council of the City of Coppell, Texas will meet in Regular Called Session at 5:30 p.m. for Executive Session, Work Session will follow immediately thereafter, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppell, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppell reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Executive Session (Closed to the Public) 1st Floor Conference Room

**Section 551.071, Texas Government Code - Consultation with City Attorney.**

- A. Seek Legal Advice from City Attorney regarding Texas Administrative Code Rule 3.334, concerning local sales and use taxes.

**Section 551.072, Texas Government Code - Deliberation regarding Real Property.**

- B. Discussion regarding real property located south of East Belt Line Road and east of South Belt Line Road.

**Section 551.074, Texas Government Code - Personnel Matters.**

- C. Discussion regarding the evaluation for the City Manager.

3. Work Session (Open to the Public) Council Chambers

- A. Discussion regarding agenda items.
- B. Presentation regarding the implementation of the Emergency Trail Marker System.

Attachments: [Emergency Trail Marker Memo.pdf](#)

**Regular Session**

4. Invocation 7:30 p.m.
5. Pledge of Allegiance
6. Citizens' Appearance

**7. Consent Agenda**

- A.** Consider approval of the minutes: August 11, 2020.

**Attachments:** [CM 2020-08-11.pdf](#)

- B.** Consider approval and adoption of the City of Coppell Investment Policy.

**Attachments:** [Memo - Investment Policy.pdf](#)  
[2020 Investment Policy to Council.pdf](#)  
[Certificate.pdf](#)

- C.** Consider approval to award a bid and to enter into a construction contract with NPL Construction; in the amount of \$98,520.88; as budgeted in Infrastructure Maintenance Fund; and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Council FS 3 Memo.pdf](#)  
[Fire Training Building-ADA Affected Area.pdf](#)  
[FS #3 Parking lot repairs.pdf](#)

- D.** Consider approval of Change Order #1 for Belt Line Design Road contract; in the amount of \$95,000.00; and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Memo - Belt Line Design Contract Amendment #1.pdf](#)  
[Exhibit A Belt Line Design Contract Amendment#1.pdf](#)

- E.** Consider approval of a Change Order with Irri-Tech, LLC in the amount of \$40,300.00 as provided for in the CRDC fund balance; for additional irrigation re-routing and repairs on the MacArthur Boulevard Trail project; and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Memo.pdf](#)

- F.** Consider approval of a Change Order with Terracon, for materials testing on the Rolling Oaks Memorial Center expansion project, in the amount of \$15,826, which will be funded by the General Fund and reimbursed by future Cemetery revenues; and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Memo.pdf](#)

- G.** Consider approval of a bid and issue a purchase order to acquire a 2021 Freightliner M2-106 SRA 2,000-gallon water tank truck for Parks Operations in the amount of \$116,717.26 from Houston Freightliner contract pricing through HGAC Contract No. HT06-18, as budgeted, and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Memo.pdf](#)  
[HGAC Worksheet.pdf](#)

- H. Consider approval to enter into a License Agreement with Dallas Fort Worth International Airport to allow the placement of one Outdoor Warning Siren on DFW property located within the City limits of Coppell; authorizing the City Manager to sign any necessary documents.

**Attachments:** [Staff Memo-DFW License Agreement for OWS.pdf](#)  
[Coppell Siren Installation DFW License.pdf](#)  
[Coppell Siren Installation - License Exhibit A.pdf](#)

- I. Consider acceptance of resignations from Jason Crawford and Tushar Jaiswal, Smart City Board members.

**Attachments:** [Memo - Smart City Board Resignations.pdf](#)  
[Board Resignation Letter.pdf](#)  
[Board Resignation Memo.pdf](#)

- J. Consider approval of a Franchise Ordinance between the City of Coppell and Oncor Electric Delivery Company, repealing all previous franchise ordinances with Oncor; and authorizing the Mayor to sign.

**Attachments:** [Oncor Franchise Ordinance Memo.pdf](#)  
[Oncor Franchise Ordinance.pdf](#)

- K. Consider approval to purchase network switchgear and configuration from Red River (Texas DIR CISCO) contract # DIR TSO-4167 in the amount of \$103,926.30 as budgeted; and authorizing the City Manager to sign any necessary documents.

**Attachments:** [Memo - Network Refresh 2020.pdf](#)  
[OP-0039483-1.pdf](#)  
[Cisco Network Upgrade SOW\\_CoC.pdf](#)

#### End of Consent Agenda

8. Consider approval of a Resolution amending Resolution No. 010996.3 as amended, amending the Master Fee Schedule for Restoration of Service Fee, Animal Services Fees, Drainage Fees, Subdivision Regulation Fees, Building Fees, General Fees, Public Information Fees, Police Fees, Other Fees and Impact Fees; and authorizing the Mayor to sign.

**Attachments:** [Memo Fee Resolution August 2020.pdf](#)  
[Master Fee Resolution 08-2020.pdf](#)

9. Consider approval of a proposed tax rate of \$0.5800 for the 2020 tax year and to set the Public Hearings on the budget and proposed tax rate for the next regularly scheduled City Council Meeting on September 8, 2020 at 7:30 p.m.

**Attachments:** [Memo Proposed Rate 2020.pdf](#)  
[City of Coppell Notice of Meeting to Vote 2020.pdf](#)

10. Consider approval of the First Amended and Restated Interlocal Cooperation Agreement by and between the City of Coppell and Denton County Transportation Authority to provide transportation services for Coppell businesses; and authorizing the Mayor to sign.

Attachments: [Workforce Transit - Council Memo.pdf](#)

[First Amended & Restated Interlocal Cooperation Agreement.pdf](#)

11. **City Manager Reports - Project Updates and Future Agendas**

12. **Mayor and Council Reports**

Report by the City Council on recent and upcoming events.

13. **Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

A. Report on Dallas Regional Mobility Coalition - Councilmember Gary Roden

B. Report on Woven Health Clinic - Mayor Pro Tem Mark Hill

C. Report on Metrocrest Services - Councilmembers Biju Mathew and Wes Mays

14. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**

15. **Necessary Action from Executive Session**

16. **Adjournment**

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Karen Selbo Hunt, Mayor

**CERTIFICATE**

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 21st day of August, 2020, at \_\_\_\_\_.

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Ashley Owens, Deputy City Secretary

**PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION**

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.