



# City of Coppel, Texas

255 E. Parkway Boulevard  
Coppel, Texas  
75019-9478

## Meeting Agenda

### City Council

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Tuesday, February 23, 2021

5:30 PM

Council Chambers

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**KAREN HUNT**  
Mayor

**MARK HILL**  
Mayor Pro Tem

**CLIFF LONG**  
Place 1

**GARY RODEN**  
Place 4

**BRIANNA HINOJOSA-SMITH**  
Place 2

**JOHN JUN**  
Place 5

**WES MAYS**  
Place 3

**BIJU MATHEW**  
Place 6

**MIKE LAND**  
City Manager

As authorized by Section 418.016(e) of the Texas Government Code, on March 16, 2020, Governor Greg Abbott suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location.

The following requirements have been suspended by the governor:

1. A quorum of the city council need not be present at one physical location. Id. § 551.127(b).
2. In light of (1), above, the meeting notice need not specify where the quorum of the city council will be physically present and the intent to have a quorum present. Id. § 551.127(e).
3. In light of (1) above, the meeting held by videoconference call is not required to be open to the public at a location where council is present. Id. § 551.127(f).
4. The audio and video are not required to meet minimum standards established by Texas Department of Information Resources (DIR) rules, the video doesn't have to be sufficient that a member of the public can observe the demeanor of the participants, the members faces don't have to be clearly visible at all times, and the meeting can continue even if a connection is lost, so long as a quorum is still present. Id. § 551.127(a-3); (h); (i); (j).

Notice is hereby given that the City Council of the City of Coppell, Texas will meet in Regular Called Session at 5:30 p.m. for Executive Session, Work Session will follow immediately thereafter, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppell, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

As authorized by Section 551.127, of the Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology.

The City of Coppell reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.071, Texas Government Code - Consultation with City Attorney and Section 551.072, Texas Government Code - Deliberation regarding Real Property.

Seek legal advice from City Attorney concerning acquisition of city owned property for utility easement located south of East Belt Line Road and east of South Belt Line Road.

3. Work Session (Open to the Public) Council Chambers
  - A. Discussion regarding agenda items.
  - B. Review of Council Code of Conduct, House Rules, meeting protocols, and communication.
  - C. Discussion regarding tethering ordinance.
  - D. Presentation of Comprehensive Annual Financial Report (CAFR).

Attachments: [Dog Tethering Memo.pdf](#)

#### Regular Session

4. Invocation 7:30 p.m.
5. Pledge of Allegiance
6. Citizens' Appearance
7. Consent Agenda

- A. Consider approval of the minutes: February 9, 2021.  
**Attachments:** [CM 2021-02-09.pdf](#)
- B. Consider approval of a revised Coppell CARES Program Agreement between the City of Coppell and Metrocrest Services allowing an amendment to Assistance Grant, Section 3.9(a); and authorizing the Mayor to sign.  
**Attachments:** [Memo - Metrocrest CARES Act Agreement.pdf](#)  
[CARES Metrocrest Services Agreement.pdf](#)
- C. Consider approval of accepting the resignation of Jeff Donaldson from Smart City Board, and appointing an alternate member, Cailin Swingle, of said Board to a regular member for the remainder of the unexpired term.  
**Attachments:** [SC Board Member Memo.pdf](#)  
[Resignation Letter.pdf](#)

**End of Consent Agenda**

8. Consider approval of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending September 30, 2020.  
**Attachments:** [Audit Agenda Item Memo FY 2020.pdf](#)  
[2020 CAFR 2-15-21](#)
9. Consider adoption of a Resolution directing publication of notice of intention to issue certificates of obligations; and authorizing the Mayor to sign.  
**Attachments:** [Notice of Intent Memo\\_022321.pdf](#)  
[Coppell CO 2021--Intent Resolution \(v.3\) \(002\).pdf](#)
10. PUBLIC HEARING:  
Consider approval of an Ordinance of the City of Coppell, Texas, readopting, ratifying, republishing and extending Chapter 9 of the Code of Ordinances, Article 9-19, Youth Camp Programs Standards of Care; and authorizing the Mayor to sign.  
**Attachments:** [Memo.pdf](#)  
[Standards of Care 2021.pdf](#)  
[Youth Camp Programs Standards of Care Ordinance.pdf](#)
11. Consider approval of a Resolution in support of community advocacy in favor of public policies that bolster and protect unique local priorities and initiatives at the local level; and authorizing the Mayor to sign.  
**Attachments:** [Staff Memo.pdf](#)  
[Resolution Supporting Community Advocacy.pdf](#)
12. Consider approval of a Resolution in support of the proposed House Bill

1538 relating to the Municipal Sales and Use Tax for street maintenance, providing for a ten (10) year renewal election for Sales Tax Street Maintenance authorization; and, to allow for proceeds of Sales Tax Street Maintenance to be used to replace or repair water, sanitary sewer and stormwater drainage infrastructure when associated with the street maintenance or reconstruction; and authorizing the Mayor to sign.

**Attachments:** [Staff Memo.pdf](#)

[Resolution - HB 1538 Sales Tax Street Repair Maintenance.pdf](#)

13. Consider approval of a Construction License Agreement between the City of Coppell and Dallas Area Rapid Transit; and authorizing the City Manager to sign all necessary documents.

**Attachments:** [DART Memo.pdf](#)

[Construction Right of Entry Agreement.pdf](#)

14. Consider approval of a Resolution of the City Council of the City of Coppell, Texas in support of the Dallas Area Rapid Transit Resolution No. 220011 related to the adoption of the Silver Line Light Rail Alignment; providing for authorization to exercise eminent domain to acquire right-of-way within the corporate limits; and authorizing the Mayor to sign.

**Attachments:** [DART Eminent Domain Memo.pdf](#)

[DART Eminent Domain Resolution.pdf](#)

[DARTCoppell ED Approval Parcels CB1-020 CB1-024.pdf](#)

15. Consider approval of a Resolution extending an Emergency Declaration of Local Disaster and a State of Emergency as a result of severe winter weather; and authorizing the Mayor to sign.

**Attachments:** [Update to City Council Memo.pdf](#)

[Resolution Extending Mayoral Declaration of a State of Emergency.pdf](#)

[City of Coppell Declaration of Local Disaster and State of Emergency.pdf](#)

[Disaster Declaration by Governor Abbott.pdf](#)

[Disaster Declaration by Dallas County Judge Jenkins.pdf](#)

[Executive Order of County Judge Clay Lewis Jenkins.pdf](#)

16. **City Manager Reports - Project Updates and Future Agendas**

Report from the City Manager regarding city activities during severe weather event.

17. **Mayor and Council Reports**

Report by the City Council on recent and upcoming events.

18. **Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.**

- A. Report on Dallas Regional Mobility Coalition - Councilmember Gary Roden
- B. Report on Woven Health Clinic - Mayor Pro Tem Mark Hill
- C. Report on Metrocrest Services - Councilmembers Wes May and Biju Mathew

- 19. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**
- 20. **Necessary Action from Executive Session**
- 21. **Adjournment**

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Karen Selbo Hunt, Mayor

#### **CERTIFICATE**

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppel, Texas on this 19th day of February, 2021, at \_\_\_\_\_.

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Ashley Owens, City Secretary

#### **PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION**

The City of Coppel acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppel sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.