



City of Coppel, Texas

255 E. Parkway Boulevard
Coppel, Texas
75019-9478

Meeting Agenda

City Council

Tuesday, April 12, 2022

5:30 PM

Council Chambers

WES MAYS
Mayor

BRIANNA HINOJOSA-SMITH
Mayor Pro Tem

CLIFF LONG
Place 1

JOHN JUN
Place 5

DON CARROLL
Place 3

BIJU MATHEW
Place 6

KEVIN NEVELS
Place 4

MARK HILL
Place 7

MIKE LAND
City Manager

Notice is hereby given that the City Council of the City of Coppel, Texas will meet in Regular Called Session at 5:30 p.m. for Executive Session, Work Session will follow immediately thereafter, and Regular Session will begin at 7:30 p.m., to be held at Town Center, 255 E. Parkway Boulevard, Coppel, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

As authorized by Section 551.127, of the Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology.

The City of Coppel reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of the meeting is to consider the following items:

1. Call to Order
2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.071, Texas Government Code - Consultation with City Attorney.

Consultation with City Attorney and special legal counsel, regarding City of Coppel, et. al. vs. Glenn Hegar, Texas Comptroller of Public Accounts.

3. Work Session (Open to the Public) 1st Floor Conference Room

- A. Discussion regarding agenda items.
- B. Receive update from Coppel ISD.
- C. Discussion regarding Service Center improvements.
- D. Discussion regarding a request from Coppel Historical Society to donate a home to be placed in Heritage Park.
- E. Discussion regarding proposed Code of Conduct.
- F. American Rescue Plan (ARP) Funds Update.

Attachments: [Historical Society Request Memo.pdf](#)
[Service Center Improvements Project Memo.pdf](#)
[Business Support Memo.pdf](#)
[ARPA Prioritization Memo.pdf](#)
[ARP Council Prioritization.pdf](#)

Regular Session

4. Invocation 7:30 p.m.

5. Pledge of Allegiance

6. Citizens' Appearance

Proclamations

- 7.** Consider approval of a Proclamation celebrating April 2 - May 1, 2022, as "Month of Ramadan"; and authorizing the Mayor to sign.

Attachments: [Ramadan Proclamation.pdf](#)

- 8.** Consider approval of a Proclamation designating the week of April 17 - 23, 2022, as "Volunteer Week" in the City of Coppel; and authorizing the Mayor to sign.

Attachments: [Volunteer Week Proclamation.pdf](#)

9. Consent Agenda

- A.** Consider approval of Minutes: March 8, 2022, and March 22, 2022.

Attachments: [CM 2022-03-08.pdf](#)
[CM 2022-03-22 WKS.pdf](#)

- B.** Consider approval of an Ordinance for PD-260R4-R, a zoning change request from PD-260R3-R (Planned Development-260-Revision 3-Retail)

to PD-260R4-R (Planned Development-260-Revision 4-Retail) to revise the Planned Development to allow for an increase in the height/size and to allow for changeable letters on a proposed monument sign previously approved; on 1.49 acres of property located 1601 E. Sandy Lake Road; and authorizing the Mayor to sign.

Attachments: [City Council Ordinance Memo.pdf](#)
[Ordinance.pdf](#)
[Exhibit A - Legal Description.pdf](#)
[Exhibit B - Site Plan.pdf](#)
[Exhibit C - Signage Plan.pdf](#)

- C.** Consider approval to purchase server hardware from CDW-G TIPS contract # 200105, in the amount of \$65,452.17 as budgeted; and authorizing the City Manager to sign all necessary documents.

Attachments: [Memo.pdf](#)
[CDWG Proposal.pdf](#)

- D.** Consider approval of an Ordinance amending Article 8-3, Parking, Section 8-3-6, Truck Parking (excess of one and one-half tons)(A) of the Code of Ordinances by adding a subsection to make it unlawful to stop, stand, or park a vehicle/truck weighing more than 1.5 tons at all times, on Canyon Drive and on Northwestern Drive, and authorizing the Mayor to sign.

Attachments: [No Parking ORD Memo.pdf](#)
[Exhibit - No Parking ORD.pdf](#)
[No parking ORD.pdf](#)

- E.** Consider award of a bid and approval to enter into a contract with Advance Contracting Group; for the Falcon Lane, Mockingbird Lane, Dividend Drive Panel Replacement Project TAX 2021A; in the amount of \$1,457,364.00; as budgeted in the ¼ cent Sales Tax Fund; and authorizing the City Manager to sign all necessary documents.

Attachments: [Panel Replacement Design Memo.pdf](#)
[Exhibit.pdf](#)
[Bid Tab for Panel Replacement Tax 2021A.pdf](#)
[Agreement for Panel Replacement Tax 2021A.pdf](#)

- F.** Consider award of a bid and approval to enter into a contract with ARI Phoenix; through Sourcwell contract #013020-ARP; for the replacement of existing heavy-duty mobile column lifts; in the amount of \$68,918.21; budgeted in General Fund; and authorizing the City Manager to sign all necessary documents.

Attachments: [Vehicle Lift Replacement Memo.pdf](#)
[Vehicle Lift Replacement Quote.pdf](#)

- G.** Consider approval of Coppell Recreation Development Corporation

appointment of officers.

Attachments: [Memo.pdf](#)

- H. Consider approval of accepting the resignation of Todd Storch from Smart City Board and appointing alternate member, Paula Waldron, to a regular member for the remainder of the unexpired term; and appointing Megan Forbes to an alternate member to fill the unexpired term.

Attachments: [Smart City Board Memo.pdf](#)

[Smart City Board Member Resignation.pdf](#)

End of Consent Agenda

10. PUBLIC HEARING:
Consider approval of PD-289R-C, CISD 9th Grade Center Locker Room Building Addition, a zoning change request from PD-289-C to PD-289R-C (Planned Development-289 Revised- Commercial), to revise the Planned Development and approve a 2,800 square-foot locker room on 51.59 acres of land located on the southwest quadrant of Wrangler Drive and Crestside Drive at the request of Coppell Independent School District (C.I.S.D.) being represented Robert Howman of Glenn Engineering.

Attachments: [City Council Memo.pdf](#)

[PZ Staff Report.pdf](#)

[Overall Site Plan.pdf](#)

[Detail Site Plan.pdf](#)

[Demolition Plan.pdf](#)

[Elevations & Signage.pdf](#)

11. PUBLIC HEARING:
Consider approval of a zoning change to PD-113R-SF-9 (Planned Development-113 Revised-Single Family-9), to allow for an 18-foot, 8-inch rear yard setback for a building addition to support special accommodations for a disabled resident on 8,400 square feet of property located 416 Pecan Hollow Drive, at the request of Ed Guifarro representing Dr. John Ibekwe.

Attachments: [City Council Memo.pdf](#)

[Staff Report.pdf](#)

[Site Plan.pdf](#)

[Existing & Proposed Floor Plan.pdf](#)

[Elevations.pdf](#)

12. PUBLIC HEARING:
Consider approval of an ordinance of the City of Coppell, Texas, readopting, ratifying, republishing and extending Chapter 9 of the Code of Ordinances, Article 9-19, Youth Camp Programs Standards of Care; and

authorizing the Mayor to sign.

Attachments: [Memo.pdf](#)
[Standards of Care.pdf](#)
[Ordinance.pdf](#)

13. Consider approval of an Ordinance amending the current Short-Term Rental Ordinance found in Chapter 9, Article 9-29, Section 9-29-14 in the City of Coppel Code of Ordinances; and authorizing the Mayor to sign.
- Attachments:** [STR Ordinance Adoption Memo.pdf](#)
[Short-Term Rental Ordinance.pdf](#)
14. Consider approval of a Resolution expressing official intent to reimburse expenses associated with City facilities, street improvements, including related drainage, signalization, landscaping, sidewalks, lighting and signage, streetscape improvements and land acquisition; and acquiring, constructing, installing and equipping additions, improvements, extensions and equipment for the City's waterworks and sewer system prior to the issuance of bonds; and authorizing the Mayor to sign.
- Attachments:** [Reimbursement Resolution Memo.pdf](#)
[Reimbursement Resolution.pdf](#)
15. Consider approval to enter into an engineering design contract with Teague Nall and Perkins, Inc.; for the reconstruction of Royal Lane (from I-635 to Sandy Lake Road); in the amount of \$1,403,000.00; provided for in undesignated fund balance; and authorizing the City Manager to sign all necessary documents.
- Attachments:** [Royal Lane Design Memo.pdf](#)
[Exhibit.pdf](#)
[Royal Lane Design Contract.pdf](#)
16. Consider approval of an Ordinance amending the Code of Ordinances Chapter 1 'Administration', by adding new Chapter 1A "Code of Ethics and Conduct"; and authorizing the Mayor to sign.
- Attachments:** [Ordinance adding Chapter 1A Code of Ethics.pdf](#)
17. Consider approval of an Ordinance amending the Code of Ordinances by amending Chapter 2 'Boards and Commissions' by adding new Article 2-10 'Special Legal Counsel/Ethics Review Panel' to establish an Ethics Review Panel; and authorizing the Mayor to sign.
- Attachments:** [Ordinance adding Article 2-10.pdf](#)

18. **City Manager Reports - Project Updates and Future Agendas**

19. **Mayor and Council Reports**

Report by the City Council regarding recent and upcoming events.

- 20. **Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.**
- 21. **Necessary Action from Executive Session**
- 22. **Adjournment**

Wes Mays, Mayor

CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 8th day of April, 2022, at _____.

Ashley Owens, City Secretary

PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE AND OPEN CARRY LEGISLATION

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).