



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Meeting Agenda Planning & Zoning Commission

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Thursday, May 19, 2022

6:00 PM

255 Parkway Blvd.

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**Edmund Haas**  
(Chair)

**Glenn Portman**  
(Vice Chair)

**Cindy Bishop**

**Sue Blankenship**

**Freddie Guerra**

**Ed Maurer**

**Jim Walker**

Notice is hereby given that the Planning and Zoning Commission of the City of Coppell, Texas, will meet on Thursday, May 19, 2022, in Regular Called Session at 6:00 p.m. for Work Session, and Regular Session at 6:30 p.m., held at Town Center, 255 Parkway Boulevard, Coppell, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppell reserves the right to reconvene, recess or realign the Work Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of this meeting is to consider the following items:

### Regular Session (Open to the Public)

1. Call To Order.
2. Work Session (Open to the Public)
3. Discussion regarding agenda items.
4. Discussion regarding the Six Questions.

### Regular Session (Open to the Public)

5. Citizens' Appearance.
6. Consider approval of the April 21, 2022, Planning and Zoning meeting minutes.

**Attachments:** [Planning and Zoning Meeting Minutes - April 21, 2022.pdf](#)

7. PUBLIC HEARING:  
Consider approval of amending the Code of Ordinances, Chapter 12, Article 29 (Sign Regulations), Section 12-29-1 (Definitions), to amend 12-29-4 (Provisions for business zoning districts) and to add 12-29-7 (Digital Signs) to define and allow for pylon signage adjacent to SH 121 and IH 635; and to allow public and private schools to use changeable letters on their monument signs; and to change "gasoline" to "fuel"; and to add 12-29-7 (Digital Signs) to allow for the relocation and digital conversion of two off-premise sign structures; and provide for regulations and definitions.

STAFF REP.: Matt Steer

**Attachments:** [Staff Report.pdf](#)  
[Surrounding City Pylon Sign Research.pdf](#)  
[Ordinance Changes \(redlined\).pdf](#)  
[Draft Ordinance.pdf](#)

8. Update on City Council Items.

9. Adjournment.

#### CERTIFICATE

I certify that the above Notice of Meeting was posted on the bulletin board at the City Hall of the City of Coppell, Texas on this 13th day of May, 2022, at \_\_\_\_\_.

\_\_\_\_\_  
Kami McGee, Board Secretary

#### PUBLIC NOTICE - STATEMENT FOR ADA COMPLIANCE

The City of Coppell acknowledges its responsibility to comply with the Americans With Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Coppell sponsored public programs, services and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours – three (3) business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact Kori Allen, ADA Coordinator, or other designated official at (972) 462-0022, or (TDD 1-800-RELAY, TX 1-800-735-2989).