

COPPELL

PARKS & RECREATION

People. Parks. Programs.

MEMORANDUM

TO: Parks and Recreation Board

FROM: Jessica Carpenter, Director of Parks & Recreation

DATE: Thursday, July 28, 2022

SUBJECT: August Director's Report

Events Update

Thank you for your help and support of Celebrate Coppel: Party in the Park and Parade Down Parkway! We had great music, food, fireworks, and one of the largest turnouts yet!

Thursday, August 11 - Andy Brown Eats: Head out to Andrew Brown Park East for Andy Brown Eats! Stop by between 5:30pm - 8:30pm and grab a quick dinner from a local food truck to take home with you, or enjoy a meal in the park!

Thursday, August 25 - Andy Brown Eats: Head out to Andrew Brown Park East for Andy Brown Eats! Stop by between 5:30pm - 8:30pm and grab a quick dinner from a local food truck to take home with you, or enjoy a meal in the park!

Saturday, August 28 – Experience the Magic of Rob Lake in the Main Hall at the Coppel Arts Center. Tickets are available for purchase at coppelartscenter.org.

Project Update

Magnolia Park – We have received 60% design plans. We met with members of the Magnolia Park HOA to keep them updated on the project.

The Duck Pond Park – In design.

Thweatt Park – This project is paused while staff work to readvertise for bids.

Moore Road Boardwalk – We expect to go to bid on this project by end of summer.

Cricket Field – We have signed an agreement with a vendor to begin construction which is expected to start this fall.

General Updates for the Board

Staffing Updates:

Join us in welcoming Calie Willis, our new Senior & Community Center and BEC Manager, to the team! Calie joins us from the city of McKinney. We are excited to utilize her knowledge of both nature education and senior programming to provide our citizens with even better experiences.

New Attendance Policy for Boards and Commissions:

City Council recently amended the ordinance relating to attendance of Boards and Commissions members. I encourage you to read the amended ordinance in its entirety, however, here is a portion of the ordinance that contains the pertinent updates:

"ARTICLE 2-11. – ATTENDANCE

Sec. 2-11-1

An excused absence, as used in this Chapter, means a failure to attend a regular or special called meeting of the board or commission, with advanced notification to the Chair or staff liaison, that is a result of illness, medical condition or service, attendance of funeral for immediate family member, jury duty, vacation, participation or observance of a religious holiday, or work-related activity.

Sec. 2-11-2

- a) The City Council may review the attendance record of any board and commission member.
- b) Board members must give advance notice to the Chair or staff liaison if they will be absent from a regular or special called meeting for the absence to be designated excused. If advance notice of an absence is not given, the absence will be designated unexcused.
- c) The Office of City Secretary shall notify the City Council of any board or commission member has three absences of regular or special meetings, or if a board member is absent for 25 percent of the regular or special called meetings within a 12-month period, excused or unexcused, the position will be considered for review by City Council, and City Council may declare the position vacant."

Memorial Policy:

In an effort to finish up budget season, the draft Memorial Policy is now slated to go to City Council for review at the August 23 meeting. I hope to provide an update on the policy at our September meeting.