



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes

### Board of Adjustment

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Thursday, May 5, 2022

6:00 PM

255 Parkway Blvd.

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#### Board of Adjustment as the Board of Appeals

Mark LeGros  
(Chair)

Michelle Anderson  
(Vice Chair)

Kyle Rogers

Rhett Hickey

Casey Smith

Kenneth Cole  
(Alternate)

**PRESENT:** Board Chairman, Mark LeGros; Board Vice Chair, Michelle Anderson; Board Member, Kyle Rogers; Board Member, Casey Smith; and Alternate Board Member, Kenneth Cole.

**ABSENT:** Board Member, Rhett Hickey

Also present were Chief Building Official, Stephen Schubert; Development Services Administrator, Matt Steer; Director of Community Development, Mindi Hurley; Assistant Director of Community Development, Luay Rahil; Code Compliance Officer, Dezirae Veuleman; Code Compliance Officer, Kaitlyn Grizzle; Administrative Services Technician, Shelby Fletcher; Administrative Services Technician, Vandana Sayegh; Kami McGee, Board Secretary; and City Attorney, Robert Hager.

Notice was given that the Board of Adjustment, as the Board of Appeals, of the City of Coppell, Texas, met in Work Session at 6 p.m. and Regular Called Session immediately following at 7 p.m. on Thursday, May 5, 2022, at Town Center, 255 E. Parkway Boulevard, Coppell, Texas.

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

The City of Coppell reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

The purpose of this meeting was to consider the following items:

Regular Session (Open to the Public)

**1. Call To Order**

Chairman, Mark LeGros, called the meeting to order at 6:00 p.m. and adjourned into Work Session.

**2. Work Session (Open to the Public)****3. Training by City Attorney**

City Attorney, Bob Hager, provided training and information to the Board of Adjustment, as the Board of Appeals, regarding the Short-Term Rental Appeal process.

**4. Discussion regarding the Six Questions.**

Development Services Administrator, Matt Steer, presented the Six Questions by Patrick Lencioni. Mr. Steer asked the Board to come prepared to discuss the answers to these six questions, as it relates to the BOA, next time we meet.

**Regular Session (Open to the Public)****5. Citizens' Appearance**

Chairman LeGros advised no one signed up to speak at Citizens' Appearance.

**6. Election of Officers.**

A motion was made by Casey Smith, seconded by Kyle Rogers, to elect Mark LeGros as Chair of the Board of Adjustment. The motion passed unanimously, 5-0.

A motion was made by Casey Smith, seconded by Kyle Rogers, to elect Michelle Anderson as the Vice Chair of the Board of Adjustment. The motion passed unanimously, 5-0.

**7. Consider approval of the November 4, 2021, Board of Adjustment meeting minutes.**

A motion was made by Vice Chair, Michelle Anderson, seconded by Casey Smith, to approve the minutes of the November 4, 2022, Board of Adjustment meeting. The motion passed unanimously, 5-0.

**8. Consider the approval and adoption of procedures for appealing a revocation of a short-term rental permit.**

City Attorney, Bob Hager, discussed the procedures for appealing a revocation of a short-term rental permit.

A motion was made by Vice Chair Michelle Anderson, seconded by Casey Smith, to approve and adopt the procedures for appealing a revocation of short-term rental permits. The motion passed unanimously, 5-0.

9. Conduct an evidentiary hearing and consider the Appeal of Scott Young to the revocation of Short-term Rental permit STR21-10-022474, located at 619 Oakbend Drive in Coppell, Texas, (Oakbend Block A Lot 35).

Mr. Steer sounded the halls three times for the presence of Scott Young and nobody responded. The appellant, Scott Young, was not in attendance to represent his case.

City Attorney, Bob Hager, presented testimony and evidence with exhibits and stated that the appeal request for the revocation of the short-term rental permit located at 619 Oakbend Dr. should be denied.

All exhibits were marked and admitted into the record.

All participants attending the Public Hearing in person and wishing to speak before the Board of Adjustment as the Board of Appeals, were sworn-in to present testimony by Chairman, Mark LeGros.

Luay Rahil, Assistant Director of Community Development, was present to answer questions from City Attorney, Bob Hager.

Chairman LeGros opened the Public Hearing.

Jackie Bresnahan, 607 Oakbend Dr., stated her opposition to the short-term rental.

Chairman LeGros closed the Public Hearing.

A motion was made by Chairman LeGros to convene into Executive Session for deliberation.

A motion was made by Kyle Rogers, seconded by Kenneth Cole, to grant the appeal of Scott Young of the revocation of his short-term rental permit located at 619 Oakbend Drive. The agenda item received zero (0) in favor and five (5) against. The motion did not carry and was denied unanimously, (5-0).

10. Adjournment

There being no further business before the Board of Appeals, Chairman, Mark LeGros adjourned the meeting at 7:39 p.m.

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Chair, Mark LeGros

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Board Secretary, Kami McGee

