



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes Library Board

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Wednesday, June 22, 2022

7:00 PM

177 N. Heartz Rd.

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**Frank Gasparro**  
Board Chair

**Martha Garber**  
Board Vice Chair

**Anne Diamond**  
Board Member

**Mathew Ittoop**  
Board Member

**Sekhar Ketkam**  
Board Member

**Michelle Ostrander**  
Board Member

**Haridas Radhakrishnan**  
Board Member

**Carly Brenner**  
Alternate

**Patricia Graziano**  
Alternate

**Priya Kelley**  
Youth Advisor

**Akansha Subbarao**  
Youth Advisor

Notice is hereby given that the Library Advisory Board of the City of Coppell, Texas, met in the Business Center of the Library at 177 N. Heartz Rd.

### Work Session (Open to the Public)

#### 1. Call to Order

The meeting was called to order by Board Vice Chair Martha Garber at 7:02 p.m.

Also present were Board Member Anne Diamond, Board Member Sekhar Katkam, Board Member Michelle Ostrander, Board Member Haridas Radhakrishnan, Alternate Carly Brenner, Alternate Patricia Graziano, Youth Advisor Priya Kelley and Youth Advisor Akanksha Subbarao.

Staff in attendance were Director of Library Services Dennis Quinn, Assistant Library Director Amy Pittman-Hassett, Assistant Director - Parks and Recreation Adam Richter and Administrative Technician III Laurie Arnold.

Board Chair Frank Gasparro and Board Member Mathew Ittoop were absent.

#### 2. Citizens' Forum: Citizens should complete a Citizens Appearance Form

which can be requested from the library no later than 2:00 p.m. on the date of the meeting at which they would like to appear. Pursuant to the State Open Meetings Law, the Board is restricted in discussing or taking action on items not posted on the agenda. Action on your statements can only be taken at future meetings.

**Dennis Quinn, Director of Library Services, advised that no one signed up to speak.**

**3. Discussion Regarding Six Critical Questions**

**A discussed ensued regarding the Six Critical Questions based upon the book by Patrick Lencioni:**

**1. Why do we exist?**

**We exist to advise the library on how to serve the community best.**

**2. How do we behave?**

**We behave with integrity; we are professional and respectful with open minds and hearts.**

**3. What do we do?**

**We serve Coppell by being a bridge for communication between the library, city council and the community.**

**4. How will we succeed? We leverage individual strengths toward common goals and objectives.**

**5. What is most important right now? Partnering with the library staff to implement the 4 goals of the 2022 Strategic Plan.**

**6. Who must do what?**

- Youth advisors advocate for teen population**
- Be active; show up to meetings (Council, Board, other?) and programs**
- Presentation to Council re: Library Update**
  - Library staff communicate regarding Council appearances**
- Create clear goals and objectives for current and incoming board members; create clarity of purpose**
- Chair work with Director to plan and implement monthly meeting**
- Vice Chair serve as Chair as needed**

**4. Discussion Regarding Library Board Goals and Objectives**

**Library Board Goals and Objectives will be discussed at a later date.**

**5. Adjournment**

**There being no further business before the Library Advisory Board, the meeting was adjourned at 8:34 p.m.**

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**Martha Garber, Board Vice Chair**

**ATTEST:**

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**Laurie A. Arnold, Administrative Technician III**