



## MEMORANDUM

**To:** Mayor and City Council

**From:** Vicki Chiavetta, Deputy City Manager

**Date:** August 9, 2022

**Reference:** Consider approval of an Ordinance appointing a Presiding Municipal Judge of the Coppell Municipal Court of Record No. 1 of the City of Coppell; and authorizing the Mayor to sign.

**2040:** **Sustainable City Government:** The City will maintain a quality work force to serve the community.

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### Introduction:

Judge Kristine Primrose submitted her resignation to the City of Coppell effective August 10, 2022. Staff interviewed several candidates for the position and are recommending the Honorable Judge Sandra White to serve as the City of Coppell's Municipal Court Presiding Judge.

The Hon. Judge White is highly qualified to fill this role. She is currently serving as an Associate Judge in Coppell and in Dallas, teaches for the Center for Legal Studies at Adam's State University, and has previously served as the Chief Municipal Court Judge in the City of Denton. She has over thirteen years of litigation and appellate experience, and twenty years of municipal experience. If appointed as the Presiding Judge, the Coppell Municipal Court would be her top priority.

**Analysis:** Beginning on August 10, 2022, Judge Sandra White would be employed by the City to serve the remainder of the current term of Presiding Judge of the Coppell Municipal Court No. 1, ending September 30, 2022. In addition, beginning October 1, 2022, Judge White would serve as the Presiding Municipal Court Judge of the Coppell Municipal Court No. 1 for a full two-year term pursuant to Section 4.06 of the City's Home Rule Charter and applicable City ordinances. All terms of the existing agreement remain the same as they were under Judge Primrose.

**Legal:** The City Attorney has reviewed the Ordinance.

**Fiscal Impact:** None.

**Recommendation:** Staff recommends approval of the Ordinance to appoint Hon. Sandra White as the Presiding Municipal Court Judge of the Coppell Municipal Court No. 1.