



# City of Coppell, Texas

255 E. Parkway Boulevard  
Coppell, Texas  
75019-9478

## Minutes Library Board

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Thursday, August 11, 2022

7:00 PM

177 N. Hartz Rd.

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**Frank Gasparro**  
Chair

**Martha Garber**  
Vice Chair

**Anne Diamond**  
Board Member

**Mathew Ittoop**  
Board Member

**Sekhar Katkam**  
Board Member

**Michelle Ostrander**  
Board Member

**Haridas Radhakrishnan**  
Board Member

**Carly Brenner**  
Alternate

**Patricia Graziano**  
Alternate

**Priya Kelley**  
Youth Advisor

**Akanksha Subbarao**  
Youth Advisor

Notice is hereby given that the Library Advisory Board of the City of Coppell, Texas, met in Meeting Room AB of the Library at 177 N. Hartz Rd.

Regular Session (Open to the Public)

**1. Call to Order**

The meeting was called to order by Martha Garber, Board Vice Chair, at 7:03 p.m.

Also present were Board Member Anne Diamond, Board Member Sekhar Katkam, Board Member Michelle Ostrander, Board Member Haridas Radhakrishnan, Alternate Carly Brenner, and Alternate Patricia Graziano.

Staff in Attendance were Director of Library Services, Dennis Quinn, Assistant Director, Amy Pittman-Hassett, Assistant Director of Parks and Recreation, Adam Richter, and Administrative Technician III, Laurie Arnold.

Board Chair Frank Gasparro, Board Member Mathew Ittoop, Youth Advisor Priya Kelley, and Youth Advisor Akanksha Subbarao were absent.

**2. Citizen's Forum**

Board Vice Chair, Martha Garber, announced that no citizens had signed up to speak.

3. Approval of Minutes from June 9, 2022 and June 22, 2022

Board Member Anne Diamond moved to approve the minutes from the June 9th Regular Board meeting and June 22nd Work Session. Board Member Haridas Radhakrishnan seconded the motion. The motion carried by unanimous vote.

4. Consider Approval of Amended Policy Guidelines for Conference Rooms, Business Center and Study Rooms

After a short discussion, Board Member Michelle Ostrander moved to approve the Amended Policy Guidelines for Conference Room, Business Center and Study Rooms as presented. Board Member Haridas Radhakrishnan seconded the motion. The motion carried by unanimous vote.

5. Consider Approval of Amended Technology Guidelines

After a short discussion, Board Member Sekhar Katkam moved to approve the Amended Technology Guidelines as presented. Board Member Haridas Radhakrishnan seconded the motion. The motion carried by unanimous vote.

6. Discussion Regarding the Six Critical Questions

Board Vice Chair Martha Garber suggested tabling this discussion until all Board members could participate. After a short discussion, it was agreed to delay the discussion until the next Regular Board meeting.

7. Discussion Regarding Library Board Goals and Objectives

Board Vice Chair Martha Garber suggested tabling this discussion until all Board members could participate. After a short discussion, it was agreed to delay the discussion until the next Regular Board meeting.

8. Director's Report

Director of Library Services, Dennis Quinn, summarized the Library's recent activities.

The Library just completed a extremely successful Summer Reading season with over 400 attendees at the kickoff party and over 650 attendees at the closing party. Attendance at other programs throughout the summer and participation in the annual summer reading challenge were similarly high.

Two full-time librarian positions, one full-time clerk position and one part-time clerk position are currently in the hiring process.

The Cloudlink Consortium now has 60 Texas member libraries. Expanding the borrowing power of Coppell's residents, the Consortium now has over 220,000 shareable titles, 156,000 of which are books.

Upcoming events include the Costume Drive and Hispanic Heritage/Community

Builders program during the month of September, and the Big Book Sale in November.

9. Board Member and Youth Advisor Reports

None.

10. Friends of the Coppell Library Report

Director of Library Services, Dennis Quinn, explained that North Texas Giving Day, a fund raising opportunity for the Friends, will be on September 22, 2022.

11. Library Board Goals and Objectives

Promote the Library by active individual participation in Library programs, outreach and community events.

- a. Attend Library Programs and Council meetings.
- b. Represent the Library Board at City and civic events.
- c. Actively use social media to market Library activities.

12. Adjournment

There being no further business before the Library Advisory Board, the meeting was adjourned at 7:38 p.m.

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Martha Garber, Board Vice Chair

ATTEST:

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Laurie A. Arnold, Administrative Technician III