

MEMORANDUM

TO: Library Advisory Board

FROM: Dennis Quinn, Director of Library Services

DATE: Friday, September 2nd, 2022

SUBJECT: September Director's Report

Greetings Board members! Our September meeting will be held next Thursday evening, September 8th, at 7:00 PM in the Meeting Rooms at the Library.

My August report included news of the hiring process seeking to fill the Library's vacancies in Teen Librarians and Library Clerks. This process is still underway, with some positions having been filled at the time of writing, and others with candidates still being considered. It will likely be several more weeks before all vacancies are filled.

In other news, the Library team is proud to have been awarded a Texas Book Festival grant for the third consecutive year. This year's grant will fund an expansion of large-type books for teens and young adults, which will help bridge a gap between the Library's large-type collections for younger children and for adults. Though large-type books are typically thought to be mainly for adults with weakened eyesight, the fact is that large type can be a useful solution to readers of all ages in overcoming vision impairments as well as other learning or sensory processing needs. Past grants have helped fund the inaugural World Languages Collection and to expand the Library's collection of books equipped with onboard narration technology.

Workload Indicators

The return to school usually brings a change in traffic patterns, with peak hours in the mornings and late afternoon. Overall visitor count is only down about 10% from July 2022, though more than twice what we saw in August 2021. It's still somewhat early to predict usage patterns for the rest of fall and spring, but staff are anticipating a higher baseline traffic level than last school year.

Most other metrics are showing a slight decrease from July, which is typical of the transition from summer to fall. Some exceptions are increases in Interlibrary Loans, Wi-Fi sessions, and laptop checkouts.

More detailed statistics will be provided by the time of our meeting next Thursday.

Programs and Events

Though fewer in number, August programs generally enjoyed strong attendance, with most storytimes bringing between 30 and 40 participants, and most programs for adults bringing 20 attendees or more.

One highlight was the Campout Family Storytime (Aug. 9th), which drew 63 attendees to Town Center Plaza for an evening of s'mores and stories under the stars.

Upcoming events for September and October include the annual Costume Drive (throughout September) and Costume Swap (Oct. 1st), organization workshops (Sep. 10th and 17th), SPOT Screening provided in partnership with the Coppell Lions Club (Sep. 10th), an all-ages Game Night (Sep. 14th), a program on Latin American dance and folklore developed in partnership with the Community Builders (Sep. 18th), a Paws In The Park storytime at Town Center Plaza (Sep. 20th), Diwali Family Fun Night (Oct. 18th) and a Halloween Storytime (Oct. 25th).

The Library will be closed on Monday, September 5th, in observance of Labor Day, and on Tuesday, October 11th, for staff development. The Library will also observe a late opening at 1:00 PM on Thursday, September 15th, so that the team may participate in a staff appreciation event for the Parks and Recreation department.

Agenda Overview

- Minutes: The Board will consider approval of the minutes of August 11, 2022.
- Children's Services Report: The Board will receive a report from the Children's Services team.
- Six Questions, Board Goals and Objectives: The Board will have an opportunity for follow-up discussion regarding the Six Critical Question and the Board's Goals and Objectives, last discussed at the June 22nd work session.
- Reports: The Board will receive reports from Youth Advisors, Board members, and the Friends of the Coppell Public Library.

Library Board Goals & Objectives

1. Participate in the implementation of the strategic plan
 - a. When needed, recruit volunteers to assist with programs or Library services
 - b. Identify potential community partners
2. Support and promote the Friends of the Coppell Public Library
3. Promote the Library by active individual participation in Library programs, outreach and community events
 - a. Attend Library Programs and Council meetings
 - b. Represent the Library Board at City and civic events
 - c. Actively use social media to market Library activities

OUR VISION

The Cozby Library and Community Commons is the heart of the community where citizens are empowered to Imagine, Discover, Engage and Achieve in an environment that cultivates curiosity, collaboration and creativity.

OUR MISSION

We serve our community by helping our citizens develop their talents, acquire knowledge, embrace their passions, and fulfill their dreams