



MEMORANDUM

To: Mayor and City Council

From: Ashley Owens, City Secretary

Date: September 13, 2022

Reference: Consider approval of an election services contract with Dallas County to conduct a Joint Election on November 8, 2022; in the amount of \$70,279.53 as budgeted; and authorizing the City Manager to execute any necessary documents.

Introduction:

In 2019, Dallas County Elections Department implemented the use of Vote Centers. These countywide polling places allow for voters who reside in the county to vote at any of the polling places in the county. Additionally, Dallas County revised their method of calculating the cost of an election that is based on registered voter count. The formula takes the total cost of the election, calculated by Dallas County, and multiplies that number by the percentage of registered voters in the entity's territory within the county.

On August 26, 2022, Dallas County held their Entities Meeting with all participating entities. Staff received the cost estimate that is attached to this agenda item on August 30, 2022.

City Council approved a Resolution in July ordering a Special Election to consider two propositions on November 8, 2022. Proposition A is to consider whether or not to continue the adoption of one-fourth of one percent sales and use tax to provide for revenue for maintenance and repair of municipal streets for a four (4) year period. Proposition B is to consider whether or not to continue the adoption of one-fourth of one percent sales and use tax for crime reduction programs for a ten (10) year period.

Analysis:

Dallas County is estimating the cost to Coppel at \$70,279.53. This does not include the cost associated with Denton County. As of the posting of this agenda, staff has not received a cost estimate from Denton County.

To reach the amount listed in the attached Cost Sheet, divide the number of registered voters in Coppel (27,835) by the total number of registered voters in Dallas County (2,231,434) which equals

0.0124740414. Multiply that number by the total cost of the election (\$5,121,874.99), which equals \$63,890.48.

As authorized by Section 31.100 of the Texas Election Code, Dallas County charges a 10% fee of the entities' cost (\$63,890.48) for administering the election. Coppell's total cost is \$70,279.53.

Legal Review:

The contract has been reviewed by the City Attorney.

Fiscal Impact:

The fiscal impact of this Agenda item is \$70,279.53, as budgeted in the City Secretary's Office budget.

Recommendation:

Staff recommends approval.