



City of Coppell, Texas

255 E. Parkway Boulevard
Coppell, Texas
75019-9478

Minutes City Council

Tuesday, April 25, 2023

5:30 PM

Council Chambers

WES MAYS
Mayor

BIJU MATHEW
Mayor Pro Tem

CLIFF LONG
Place 1

KEVIN NEVELS
Place 4

BRIANNA HINOJOSA-SMITH
Place 2

JOHN JUN
Place 5

DON CARROLL
Place 3

MARK HILL
Place 7

MIKE LAND
City Manager

Present 8 - Wes Mays;Cliff Long;Brianna Hinojosa-Smith;Don Carroll;Kevin Nevels;John Jun;Biju Mathew and Mark Hill

Also present were Deputy City Managers Traci Leach and Kent Collins, City Attorney Robert Hager, and Deputy City Secretary Sara Egan.

The City Council of the City of Coppell met in Regular Session on Tuesday, April 26, 2022 at 5:30 p.m. in the City Council Chambers of Town Center, 255 Parkway Boulevard, Coppell, Texas.

1. Call to Order

Mayor Wes Mays called the meeting to order, determined that a quorum was present and convened into the Work Session at 5:30 p.m.

3. Work Session (Open to the Public) 1st Floor Conference Room
Citizen comments will not be heard during the Work Session, but will be heard during the Regular Session under Citizens' Appearance.

- A. Discussion regarding agenda items.
- B. Presentation and discussion regarding a proposed Veterans Memorial in Coppell.
- C. Receive a legislative update.

Presented in Work Session.

Mayor Wes Mays adjourned the Work Session at 7:00 p.m. and convened into the Executive Session at 7:03 p.m.

2. Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.074, Texas Government Code - Personnel Matters

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Manager

Discussed under Executive Session.

Regular Session

Mayor Wes Mays recessed the Executive Session at 7:33 p.m. and convened into the Regular Session at 7:38 p.m.

4. Invocation 7:30 p.m.

Mr. Steve Allen with First United Methodist Church gave the invocation.

5. Pledge of Allegiance

Mayor Wes Mays and the City Council led the audience in the Pledge of Allegiance.

Proclamations

6. Consider approval of a Proclamation celebrating the month of May as "Pickleball Month", and authorizing the Mayor to sign.

Mayor Wes Mays read the proclamation into the record and presented the same to members of the Pickleball community.

A motion was made by Councilmember Hinojosa-Smith, seconded by Councilmember Don Carroll, that this Agenda Item be approved. The motion passed by an unanimous vote.

7. Consider approval of a Proclamation designating the week of April 23-29, 2023, as "National Library Week"; and authorizing the Mayor to sign.

Mayor Wes Mays read the proclamation into the record and presented the same to members of the Library.

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember John Jun, that this Agenda Item be approved. The motion passed by an unanimous vote.

8. Citizens' Appearance

Mayor Wes Mays asked for those who signed up to speak:

- 1) Phil LaBerge, 858 Dalmalley, spoke in regards to veterans memorial.
- 2) Barbara Bailey, 232 Plantation, spoke in regards to sidewalks and curbs.
- 3) Sue McCarthy, 456 Woodway, spoke in regards to veterans memorial and smart cities.
- 4) John Benton, 830 Applecross Court, spoke in regards to veterans memorial.

Presentations

9. Presentation regarding ADA curb ramp design; and seeking City Council direction.

Presentation: Kori Allen, ADA and Capital Programs Coordinator, made a presentation to the City Council.

Ross Thomas with Accessology stated they have been involved with the transition plan for sidewalk and intersections for the City. Mr. Thomas explained the Department of Justice recommends directional curb ramps because for a number of years individuals in chairs lacked the upper body strength to avoid traffic in diagonal curb direction. Directional curb ramps also direct the visually impaired.

City Council discussed options.

10. Consent Agenda

- A. Consider approval of Minutes: April 11, 2023.

A motion was made by Councilmember Brianna Hinojosa-Smith, seconded by Councilmember Carroll, that Consent Agenda Items A-D be approved. The motion passed by an unanimous vote.

- B. Consider approval of awarding a contract with Custard Construction for the general maintenance and repairs to Fire Station #3 under TIPS contract #211001; in the amount of \$74,909.72; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Brianna Hinojosa-Smith, seconded by Councilmember Carroll, that Consent Agenda Items A-D be approved. The motion passed by an unanimous vote.

- C. Consider approval to enter a professional engineering services contract with Freese and Nichols, Inc. to provide design services for rehabilitation of 4,287 linear feet of sewer main in the amount of \$530,000.00; as provided for in the 2018 Bond Issue; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Brianna Hinojosa-Smith, seconded by Councilmember Carroll, that Consent Agenda Items A-D be approved. The motion passed by an unanimous vote.

- D. Consider approval to enter a professional engineering services contract

with Walter P Moore to provide design services for a portion of Woodridge Channel bank stabilization; in the amount of \$101,900.00; as budgeted in the Drainage Utility District fund; and authorizing the City Manager to sign any necessary documents.

A motion was made by Councilmember Brianna Hinojosa-Smith, seconded by Councilmember Carroll, that Consent Agenda Items A-D be approved. The motion passed by an unanimous vote.

End of Consent Agenda

- 11.** CONTINUED PUBLIC HEARING:
Consider approval of an Ordinance to amend the Code of Ordinances by repealing and replacing Chapter 15 “Other Codes Adopted”, Article 15-2 “National Electrical Code”, to adopt the 2023 National Electrical Code with local amendments; and authorizing the Mayor to sign.
- Presentation: Stephen Schubert, Chief Building Official, made a presentation to the City Council.**
- Mayor Wes Mays continued the Public Hearing and stated that no one had signed up to speak.**
- A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Brianna Hinojosa-Smith, to close the Public Hearing and approve the Agenda Item. The motion passed by an unanimous vote.**
- Enactment No: 2023-1594
- 12.** Consider approval of an award of a professional services contract to Landscape Professionals of Texas, for median maintenance services, in the amount not to exceed \$275,000, as provided for in the General Fund; and authorizing the City Manager to sign any necessary documents.
- Presentation: David Ellison, Parks Operations Manager, made a presentation to the City Council.**
- A motion was made by Councilmember Don Carroll, seconded by Councilmember Kevin Nevels, that this Agenda Item be approved. The motion passed by an unanimous vote.**
- 13. City Manager Reports, Project Updates, Future Agendas, and Direction from Work Session.**
- Work Session Direction: Council provided direction to re-convene the Focus Group to explore alternative locations, a design contest, and program components for the Veterans Memorial Project. Staff will continue the discussion with the Council at the upcoming Council retreat. The schedule for the official unveiling was delayed from the initial date of Veteran’s Day 2023.**
- Winter-averaging: Cycle 2 bills with winter-averaging were mailed last week. Cycle 1 bills will go out on May 1 or 2 since April 30 falls on the weekend. Once Cycle 1 bills are mailed, all residential customers will have received their first bill reflecting the winter-averaging billing method for sewer. No calls**

regarding the new billing method have been received from Cycle 2 customers as of Monday, April 24.

Moore Road Boardwalk: We are still on schedule and the contractor has drilled over half of the piers that will support the boardwalk.

S. Belt Line is finishing up the last stamped concrete on phase 2 and anticipate opening to traffic on both sides the second week in May. They will begin phase 3 from Hackberry to 635 in the coming weeks.

Panel replacement on E. Sandy Lake is ongoing.

The Duck Pond Park Improvements: Construction is expected to begin mid-May and is estimated to take 8 months to complete.

Thweatt Park Improvements: Construction is expected to begin in mid-June. As a safety precaution, the park will be closed during the duration of the project. Updates regarding park closure dates will be posted to City social media outlets as they become available. The estimated completion date for this project is mid-fall.

GFOA Distinguished Budget Presentation award for October 1, 2022 Budget. This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by our organization.

The City of Coppel is hosting two fellows through ICMA. They are part of the Young Southeast Asian Leaders Initiative (YSEALI) Professional Fellows Program (PFP). This program is sponsored by the U.S. State Department, Bureau of Educational and Cultural Affairs (ECA) and Institute Partners such as ICMA. The program brings emerging leaders to the United States for intensive fellowships designed to broaden their professional expertise. Please welcome, Jeffrey Manalo from the Philippines and Kimp Yustisiana from Indonesia.

14. Mayor and City Council Reports on Recent and Upcoming Events.

Today is the last day to apply for the Texas Power Switch program. The program assist citizens to find the lowest utility cost, registration is available online.

Early voting in the May 6 Joint Election has begun and runs through Tuesday, May 2, 2023. Election Day is May 6th, please check out coppelltx.gov/election for times and locations.

The Cozby Library will be hosting a Volunteer Fair on Saturday, April 29th from 2 to 4 pm. Local organizations from the DFW Metroplex will be there looking for volunteers of all ages to help you find ways to give back to your community.

15. Council Committee Reports concerning items of community involvement with no Council action or deliberation permitted.

A. Report on Carrollton/Farmers Branch ISD and Lewisville ISD - Councilmember Mark Hill

B. Report on Coppell ISD - Councilmember Kevin Nevels

C. Report on Coppell Seniors - Councilmember John Jun

Reports provided by City Council members.

16. Public Service Announcements concerning items of community interest with no Council action or deliberation permitted.

Nothing to report.

Mayor Wes Mays recessed the Regular Session at 9:25 p.m. and reconvened into the Executive Session at 9:30 p.m.

Executive Session (Closed to the Public) 1st Floor Conference Room

Section 551.074, Texas Government Code - Personnel Matters.

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Manager

Continued discussion under Executive Session.

Mayor Wes Mays adjourned the Executive Session at 10:15 p.m. and reconvened into the Regular Session at 10:20 p.m.

17. Necessary Action from Executive Session

A motion was made by Councilmember Kevin Nevels, seconded by Councilmember Long to renew the contract of the City Manager, Mike Land, and provide a base salary increase for COLA and merit in the amount of 3% and, pay the City Manager's TMRS contribution of 7%; and, authorize the Mayor to execute the appropriate contract amendment.

18. Adjournment

There being no further business before the City Council, the meeting was adjourned at 10:22 p.m.

Wes Mays, Mayor

ATTEST:

Sara Egan, Deputy City Secretary