



MEMORANDUM

To: Mayor and City Council

From: Ashley Owens, City Secretary

Date: May 9, 2023

Reference: Consider review of Erin Bogdanowicz' appointment to the Smart City Board pursuant to Section 2-11-2 of the Code of Ordinances.

2040: Sustainable Government

Introduction:

The purpose of this agenda item is to inform City Council that Erin Bogdanowicz, Smart City Board member, has accumulated three absences during this calendar year.

- February 6, 2023, - Excused (notice given)
- March 6, 2023, - Unexcused (no notice given)
- May 1, 2023, - Excused (notice given)

Ms. Bogdanowicz informed the board liaison of her need to miss two meetings, so those absences are considered excused. Staff sent a courtesy notice to the board member on March 14, 2023, when two absences were reached. Ms. Bogdanowicz' term ends December 31, 2023.

Background:

Section 2-11-2 of the Code of Ordinances states:

- “(a) The city council may review the attendance record of any board and commission member.
- (b) Board members must give advance notice to the chair or staff liaison if they will be absent from a regular or special called meeting for the absence to be designated excused. If advance notice of an absence is not given, the absence will be designated unexcused.
- (c) The office of city secretary shall notify the city council of any board or commission member that has three absences of regular or special meetings, or if a board member is absent for 25 percent of the regular or special called meetings within a 12-month period, excused or unexcused, the position will be considered for review by city council, and city council may declare the position vacant.”

Legal Review:

Legal review is not required for this item.

Fiscal Impact:

There is no fiscal impact.

Recommendation:

There is no recommendation for this item.