



MEMORANDUM

To: Mayor and City Council

From: Ken Griffin, P.E., Director of Engineering and Public Works

Date: May 12, 2015

Reference: Subdivision Ordinance Revision

2030: Special Place to Live
Revitalizing Neighborhoods

Introduction:

The current Subdivision Ordinance was adopted on April 12, 1994. There have been minor revisions to it over the years but a complete overhaul is long overdue. We began reviewing revisions to the Subdivision Ordinance in 2007. During the last 8 years, a complete revision was delayed several times due to time constraints and the ability to make minor revisions. However, to expedite the revisions, we hired Creative Engineering Solutions (CES) in late 2013 to help us complete the update. Revision of the Subdivision Ordinance is a 2014-2015 Council Goal.

Analysis:

The major goal of the revision is to update our requirements for development, incorporate the various changes through the years, and improve the look and usability of the ordinance.

The Subdivision Ordinance is broken up into several sections. The two major sections are the requirements for the development process and the engineering design requirements. The most significant revision to the development process section is that the Planning and Zoning Commission is proposed to be the final authority to approve Plats and, where allowed per state law, administrative approval by staff is proposed. Most of the updates in the engineering section are technical in nature.

During the Work Session, staff will provide more detailed information on the various proposed changes.

Legal Review:

David Dodd will review the final draft of the Subdivision Ordinance.

Fiscal Impact:

N/A

Recommendation:

We will be bringing the Subdivision Ordinance to City Council for approval in the next couple of months.