



MEMORANDUM

To: Mayor and City Council

From: Kenneth M. Griffin, P.E., Director of Engineering/Public Works

Date: May 12, 2015

Reference: Professional Services Proposal for the Animal Shelter Expansion Project

2030: Sustainable City Government, Goal 3
Excellent and Well-maintained City Infrastructure and Facilities

Introduction:

Consider approval of awarding a professional services design contract with Corgan Architecture and Interior Design in the amount of \$68,350.00 for the expansion and renovation of the Animal Shelter facility; as budgeted; and authorizing the City Manager to sign any necessary documents.

Analysis:

The Animal Shelter facility was built in 2000 and is approximately 4100 square feet of interior space. The existing facility is in need of modifications to provide an ADA accessible shower/locker room for its staff members as well as expand the lobby area to include additional office, break room and conference room space. Funds were budgeted in Designated Fund Balance for this project.

The original building design will allow expansion underneath the covered porch allowing staff to gain the additional square footage needed to add the amenities. This design will require civil engineering fees and services for the exterior site plan modifications to meet our ADA transition requirements. The MEP engineering services will include the plumbing for the break room, new shower/restroom facility, as well as modifications to the existing HVAC system. The facility will require a full fire suppression system which is also included in the MEP design fee. Corgan will provide construction administrative services for this project on behalf of the City of Coppell.

Corgan Architecture Interior Design firm has provided their professional services agreement in the amount of in the amount of \$68,350.00. Corgan has provided recent services for the City of Coppell in the design of 265 (both first and second floors), Police Department renovations, and Town Center first floor renovation. Corgan is also currently designing our Courts and Lobby renovations as funded current year. Corgan is familiar with the re-imaging and visioning guidelines we are using when upgrading our infrastructure.

Legal Review:

There was no required legal review.

Fiscal Impact:

The fiscal impact of award would be for a total of \$68,350.00.

Recommendation:

The Engineering Department recommends approval.