



## MEMORANDUM

**To:** Mayor and City Council

**From:** Ken Griffin, P.E., Director of Engineering and Public Works

**Date:** July 28, 2015

**Reference:** ADA Transition Plan

**2030:** Sustainable City Government, Goal 3  
Excellent and Well-maintained City Infrastructure and Facilities

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### Introduction:

This agenda item is being presented for approval to enter into a contract with Accessology, in an amount of \$502,450.00 to prepare the Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan.

### Analysis:

One of the goals identified by City Council for the upcoming year is to produce an ADA Transition Plan. ADA compliance is not a choice. In addition to providing safe access for all residents and visitors, ADA compliance planning also reduces the City's liability risk. This plan will include a review of City facilities, parking lots, design and construction standards, existing sidewalk inventory, parks, documented areas of public concern, sponsored boards and commissions, policies and procedures.

The proposal before you this evening includes an investigation of the City's physical facilities as well as programs and services. Included in the fees is the evaluation of:

- 22 municipal buildings and parking facilities;
- 18 parks, including trails;
- 33 signalized intersections;
- Up to 100 miles of sidewalk and un-signalized intersections;
- 33 Departmental programs, services and activities;
- 10 Boards and Commissions; and
- Emergency Evacuation Plan and City Website.

The transition plan also includes project management, public and staff meetings, development, documentation and staff training.

To allow complete evaluation of the allotted 100 miles of sidewalks and associated intersections, the proposal will begin with the arterial sidewalks and use a representative sample of neighborhood sidewalks divided out by age of the neighborhood. The neighborhood analysis will help identify percentages of sidewalks by age that can be applied across the entire City. A digital data collection device will be used to expedite the data collection. This information will be usable within our existing GIS system.

Recent and current projects have been constructed to meet Texas and Federal accessibility standards, however, some older streets and neighborhoods were constructed prior to these standards and are now more likely to be out of compliance. In addition, environmental factors such as erosion and shifting of soils have caused sidewalk and ramp deterioration.

It is anticipated that it will take 1 year to produce the ADA Transition Plan.

Accessology was selected based on their knowledge and extensive work with Title II entities in North Texas in creating Transition Plans and assisting in compliance during all stages of work.

Upon approval of this contract, an agreement will be signed with Accessology. The first task will be to start community and staff involvement to begin the process of preparing the self-evaluation plan, identifying needs and facilitating public meetings.

**Legal Review:**

The City's attorney reviewed the proposed contract and offered no objection to any of the contract language.

**Fiscal Impact:**

The fiscal impact of this Agenda item is \$502,450.00. This ADA Transition Plan will identify and outline additional projects that will need ongoing budgeting over a long term based on the plan's recommendations.

**Recommendation:**

The Engineering Department recommends approval of this contract with Accessology.